

**Holdrege Area Public Library
Planning Committee Meeting Minutes
June 24, 2025 | 4:00 PM | Community Room**

Call to Order:

The scheduled meeting of the Library Planning Committee was called to order at 4:00 PM in the Community Room of the Holdrege Area Public Library. The meeting was conducted in compliance with the Nebraska Open Meetings Act, which was posted on the wall of the meeting room.

Roll Call:

Members present: Sue Christensen, Cassie Ehrenberg, Julie Johnson, Lori Larson, Bill Yochum, Annette Sindt, and Library Director Sierra Burrows. Also present: Matthew Kreutzer and James Brisnehan from CMBA Architects.

Public Forum:

No members of the public were present to comment at this time.

Business:

1. **Library Director's Role on the Planning Committee:**

Cassie Ehrenberg reviewed the Library Director's role on the Planning Committee, referencing an email previously sent by Sierra Burrows to all board members.

2. **CMBA Architects – Programming and Vision Presentation:**

Representatives from CMBA Architects presented a draft space program for a potential new library building, including proposed departments and designated areas. Each area was discussed in detail by the committee. CMBA will revise the draft based on the feedback and provide an updated version at the next meeting.

3. **Fundraising and Capital Campaign RFP:**

Lori Larson presented a draft Request for Proposals (RFP) for Fundraising and Capital Campaign Support. She plans to distribute it to potential firms. Additionally, Sierra Burrows shared via email information gathered from four other libraries regarding firms they had recommended or worked with for similar campaigns.

Next Meeting:

The next Library Planning Committee meeting is scheduled for Thursday, July 10, 2025, at 4:00 PM in the Community Room at the Holdrege Area Public Library.

Adjournment:

A motion to adjourn the meeting was made by Sue Christensen and seconded by Lori Larson. Motion carried. The meeting was adjourned at 5:30 pm.

Respectfully submitted,
Sierra Burrows
Library Director