

## **Holdrege Area Public Library Board of Trustees Meeting October 7, 2025**

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order at 4:04 in the community meeting room in compliance with the Nebraska Public/Open Meetings Act, posted on the north wall of the room. Board members Cassie Ehrenberg, Annette Sindt, Julie Johnson, Maureen Epping, and Sue Christensen, and Library Director Sierra Burrows were present. Board member Lori Larson was present via phone conference call. Members Rosanna Meyer, Bill Yochum, Cindy Woollen, Anna Sertich, were absent.

**Consent Agenda:** The minutes from the September 2nd meeting, the financial report, and the accounts payable report were reviewed. A motion made by Sue Christensen to approve the consent agenda was seconded by Annette Sindt. The motion passed with affirmative votes from Cassie Ehrenberg, Annette Sindt, Julie Johnson, Maureen Epping, and Sue Christensen. Lori Larson abstained.

**Public Forum:** There were no members of the public present.

**New Business:** The auditor from AMGL was scheduled to present the audit report but cancelled because the report was not completed. She will provide the printed reports and be available by phone or google meet at the next board meeting to explain the report and answer questions.

The November board meeting date will be changed to THURSDAY, November 6<sup>th</sup> at 4:00 to accommodate a scheduling conflict for the director.

Policy 1.6.4 dealing with sick leave was revised to be in compliance with changes in the law. The policy was reviewed today and will be voted on at the November meeting.

Director Burrows explained scheduling problems for the Saturday following Thanksgiving and requested closure that day. Since this happens every year, the consensus of the board was that the director has the authority to incorporate that day of closure for this year and to include it in the schedule for future years' schedules.

Sierra reviewed recent contacts and input from CMBA and Strawhecker. The minutes of the September 30<sup>th</sup> Library Planning Committee were distributed to board members last week via email. The next LPC meeting with CMBA is scheduled for Tuesday, October 21<sup>st</sup> at 4:00. There is a weekly google meet with Strawhecker on Tuesday mornings at 9:30. All members are encouraged to join those meetings as they are able.

**Director's Report:** Sierra presented the director's report.

A grant was applied for to defray the costs for Sam the Dragon's 40<sup>th</sup> birthday activities.

Corrections and upgrades to Google Workspace, the phone system, and server issues are underway, and when completed will greatly improve the efficiency of those systems.

Alyssa, Library Assistant II, is extending the libraries outreach to area schools and the youth in our service area.

Sierra reviewed the continuing education and professional development workshops and conferences that she and other staff members have attended or will be attending.

The Library Assistant position has been filled.

The staff has worked together to find a workable solution for scheduling on Saturdays when there is short staff. They have also decided to form a wellness committee to build morale and provide staff encouragement. They are also working on a Strategic Plan for the library, and updating our mission statement and goals. They hope to have a draft prepared in time to present at the next board meeting.

**Adjournment:** The meeting was adjourned at 4:55 following a motion by Annette, seconded by Maureen. The next regularly scheduled board meeting will be THURSDAY, November 6<sup>th</sup> at 4:00 pm in the library board meeting room.

Respectfully submitted,

Sue Christensen, secretary