

Meeting Minutes
Library Board of Trustees

Holdrege Area Public Library, Conference Room
604 East Ave, Holdrege, NE 68949
May 5, 2026 4:00 PM
308-995-6556

1. Call to Order - Open Meetings Act Notice

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order by Vice President Julie Johnson at 4:00 in the conference meeting room in compliance with the Nebraska Public/Open Meetings Act posted on the north wall of the room.

2. Roll Call

Board members Annette Sindt, Cindy Woollen, Bill Yochum, Maureen Epping, Sue Christensen, Lori Larson, and Julie Johnson, and Library Director Sierra Burrows were present. Board members Anna Sertich, Cassie Ehrenberg, and Rosanna Meyer did not attend.

3. Approve Consent Agenda

The minutes from the April 7th meeting, the financial report, and the accounts payable report were reviewed. A motion made by Lori Larson to approve the consent agenda was seconded by Annette Sindt. The motion passed with affirmative votes from Annette Sindt, Cindy Woollen, Bill Yochum, Maureen Epping, Sue Christensen, Lori Larson, and Julie Johnson.

4. Public Forum

There were no members of the public present.

5. Business

1. Library Director Evaluation

- a. To discuss this agenda item, a motion for the board to move into executive session was made by Maureen Epping and seconded by Bill Yochum. The motion passed at 4:04 with affirmative votes from all members present. The director left the meeting. Following discussion, a motion to end the executive session was made by Bill Yochum and seconded by Lori Larson. The motion passed with affirmative votes from all members present. The executive session ended at 4:40. The director returned to the meeting.
- b. A motion was made by Annette Sindt and seconded by Cindy Woollen to accept the evaluation committee's recommendation, to be shared with Director Burrows in a private meeting as soon as possible. Annette Sindt, Cindy Woollen, Bill Yochum, Maureen Epping, Sue Christensen, Lori Larson, and Julie Johnson voted in the affirmative.

2. Budget and Salary Determinations
 - a. The agenda item Budget and Salary Determinations was tabled until after the evaluation committee and the director will be able to meet. Then a special meeting will be called to address this item before the June board meeting.
3. Nominations for Officers and New Board Members
 - a. Following discussion, Lori Larson made a motion to accept the proposed slate of officers for the 2026-2027 year to begin July 1, 2026: Bill Yochum, President; Cindy Woollen, Vice President; and Sue Christensen, Secretary. The motion was seconded by Maureen Epping. Bill Yochum left the meeting before the vote, but with a quorum still in place, the motion passed with affirmative votes from Annette Sindt, Cindy Woollen, Maureen Epping, Sue Christensen, Lori Larson, and Julie Johnson.
 - b. Candidates for new board members will continue to be sought and contacted. A spread sheet will be shared with board members to assist in this process
4. Policy Approval
 - a. A motion by Sue Christensen, seconded by Lori Larson, was made to accept Policy 1.3.18 Education and Training, a. Public Library Certification Requirement Approval, as reviewed at the April meeting. The motion was approved with affirmative votes from Annette Sindt, Cindy Woollen, Maureen Epping, Sue Christensen, Lori Larson, and Julie Johnson.
5. Staffing
 - a. Director Burrows demonstrated a google form she created for staff to use to sign in and out as they arrive and leave work to better document arrival and departure times. She will implement a trial period beginning next week.
6. Library Planning Committee Update
 - a. There was no update from CMBA
 - b. The library's agreement with Strawhecker has ended and the final payment to Strawhecker has been made.
 - c. A committee was established to determine next steps with Ryan Ehrenberg and his work on the new logo. The committee members are Director Burrows, Cindy Woollen, Lori Larsen, and Rosanna Meyer.

6. Director's Report

The director's report is included in the board packet and will be available in public documents. Director Burrows briefly discussed attendance at the April 30th conference in Kearney, continued progress on ongoing technology projects, and planning for the summer library program. She discussed a proposed community "book swap" initiative and the DEMCO Cover One machine, but funding for those proposed projects could not be addressed at this meeting (following Annette Sindt's departure at 5:22, there was no longer a quorum present).

7. Adjourn

The meeting adjourned at 5:30 following a motion by Maureen Epping, seconded by Sue Christensen. The next regularly scheduled board meeting will be Tuesday, June 2, 2026 at 4:00 pm in the library conference room.

Respectfully submitted by Sue Christensen, Secretary