

## **Jensen Memorial Library Minutes - Sept. 9, 2015**

Meeting called to order at 4:30 p.m. Open Meetings Act is posted in meeting room.  
Sue, Liz, Laurie, Cheryl, Angie, & Director Janene present

Minutes from previous meeting were reviewed. Angie moved and Cheryl seconded to approve minutes as presented. YES: all in favor NO: no one ABSENT: no one

No public comment was presented on agenda items.

### **BILLS SUBMITTED FOR PAYMENT**

Bills were reviewed and discussed. Liz moved and Laurie seconded approval of the bills. YES: all in favor NO: no one ABSENT: no one

### **DIRECTORS REPORT**

Budgets were approved by the city. A note was made to reallocate some funds within the budget to make better use of money. Circulations accounts were updated and inactive patrons were purged from the system. Fall activity planning was discussed. A teen advisory group will be set up. Policy approval will take place at the October meeting. Biblionix/Apollo was chosen for the new system. Trial version will begin immediately and full version around November. Signs will be going in the arboretum to keep children off the brick wall and pedestrian traffic only (no bikes, skateboards, rollerblades, etc.)

### **NEW BUSINESS**

- Publicity and Marketing - Angie moved to approve the policy as stated. Laurie seconded. All in favor. NO: no one ABSENT: no one
- Records Retention - Sue moved to approve the policy as stated. Liz seconded. All in favor. NO: no one ABSENT: no one
- Technology Plan was reviewed and accepted, no vote needed.
- Strategic Plan/Goals were reviewed and accepted, no vote needed. A note was made to include both a friends group and the teen group.
- Closed Session. Angie moved to go into closed session. Liz seconded. All in favor. NO: no one ABSENT: no one Entered into closed session at 5:31 pm. Laurie moved to come out of closed session. Cheryl seconded. All in favor. NO: no one ABSENT: no one Came out of closed session at 5:52 pm

Next meeting will take place on Wednesday, October 7 at 4:30pm

Liz motioned to adjourn. Sue seconded. All in favor. NO: no one ABSENT: no one

Adjournment occurred at 5:54 pm