

SELECTION OF MATERIALS

Policy Statement

Jensen Memorial Library aims to hold materials which will address the intellectual, recreational, research, and personal development interests of the community through an unbiased system of selection and acquisition.

Definition

Materials are the items which comprise the library's collection. This includes all physical and digital (electronically-accessed) items available for use by library customers.

Guidelines

The library provides materials to support each individual's journey and does not place a value on one customer's needs or preferences over another's. The library will provide collections through which an individual may explore all points of view and issues of interest. The presence of an item in the library does not indicate endorsement of its content by the library.

Regulations

1. Ultimate responsibility for selecting materials rests with the Library Director. Staff members may assist in selection under the supervision of the Director. Suggestions from the public are encouraged.
2. Evaluation of materials is based on information found via professional selection aids, on the advice of experts, or on the direct examination of the material itself.
3. Items are chosen based on the ability to best meet the needs of the community and their qualities in relation to permanence or timeliness, authoritativeness, clear presentation, readability, and social significance. The deliberately distorted or sensational is avoided.
4. The selection of items is based on several factors: the ability to best meet the needs of the community, their qualities, their permanency or timeliness, authoritativeness, clear presentation, readability, and social significance.
5. Jensen Memorial Library and its Board of Trustees support Intellectual Freedom as defined by the American Library Association as the right of every individual to both seek and receive information from all points of view without restriction. This includes ALA's Bill of Rights, "Freedom to Read" and "Freedom to View" statements. See Appendix A.
6. Concerns about the inclusion of an item in the library's collection must be directed to the Library Director in writing through the completion of Request for Reconsideration of Library Materials form. Further information is available in policy COL-4 Reconsideration of Library Materials.
7. Donations are accepted with the understanding that items become property of the library and may be used at the library's discretion. See policy COL-5 Materials Donation.