

RECONSIDERATION OF LIBRARY MATERIALS

Policy Statement

The library's collection reflects a variety of viewpoints on a variety of subjects. Because a collection of diverse materials may result in complaints about materials or requests for reconsideration of materials, the library has a process for the reconsideration of library materials to assure that concerns are handled in an attentive and consistent manner.

While the Director uses the best judgment possible, guided by Jensen Memorial Library's Selection of Materials policy (COL-2), questions may occasionally arise

Definition

A reconsideration request is a request to remove or reclassify an item in the library's collection.

Materials referred to in this policy may include any items available for public consumption available at Jensen Memorial Library. This may include items available for check out or items for in-house only use.

Regulations

1. The addition and withdrawal of items in the collection are governed by the regulations set forth in the Selection of Materials Policy (COL-2).
2. Selection of any item does not imply endorsement of any expressed viewpoint. Library material will not be identified to show approval or disapproval of the content, nor will items be sequestered, except for the purpose of protecting them from damage or theft.
3. Library staff will try to assist customers in finding materials that are suitable for their use. All questions, concerns or comments about the suitability or classification of an item in the library's collection will be taken to the Director.
4. If customers wish to further pursue their concerns, they may fill out a Request for Reconsideration of Library Materials form (COL-FORMS).
5. The Director will review all requests for reconsideration of library materials. Requests will then be shared with the Board for further review. The Director and Board will determine any actions to be taken with the materials in question.
6. The ALA Library Bill of Rights and the Freedom to Read and Freedom to View statements are endorsed by the library's Board of Trustees.