



PUBLIC COMPUTER, WIRED AND WIRELESS INTERNET USE AGREEMENT

Below is a summary of the Jensen Memorial Library Public Computer, Wired and Wireless Internet Use policy. Please ask a staff member to view the full policy.

1. Customers wishing to use public computers or Wi-Fi must be a cardholder in good standing *or* sign in as a visitor and provide a picture ID. This must be done each time computer or Internet access is desired.
2. Users under 14 years of age must be accompanied by a parent or legal guardian at all times while using public computers and accessing wireless Internet.
3. Printing fees are: \$.20/page for black & white, \$1.00/page for color, including taxes. Printouts are received and paid for at Service Desk. Users are encouraged to use the Print Preview function to avoid printing unwanted pages.
4. No more than 2 persons may use a desktop computer station at once.
5. Software programs are installed on desktop computers for user convenience. Downloading of any other software is strictly prohibited. Files created or obtained may be downloaded to a USB Flash Drive. All files created on or downloaded to the computer should be deleted prior to the end of a session. Files not deleted by the patron will be erased by staff, regardless of content or purpose.
6. Wireless Internet (Wi-Fi) may be accessed by those using their own laptop, tablet, smart phone, or other device equipped with a wireless connection. This service is offered only during regular library operating hours. The library assumes no responsibility for user equipment or software and cannot guarantee the security of personal files or transmissions.
7. The Library is not responsible for content obtained via the Internet and assumes no responsibility for any damages and/or incorrect information arising from the use of obtained information. It is the responsibility of the computer user to be aware of copyright information regarding materials accessed via the Internet. Internet access at the library is filtered, so access to some information may be blocked. If a user feels access to needed information blocked, library staff should be consulted.
8. Internet access and public computers must not be used for any fraudulent or unlawful purpose, including any activities prohibited under any applicable federal, state, or local laws. Library staff does not continuously monitor the use of computers, but monitoring may be done if concerns arise about websites being accessed or the possibility of illegal or inappropriate activities.
9. JML cannot guarantee confidentiality over the Internet. Users submitting personal information do so at their own risk. The library is not responsible for work or information lost due to computer or system malfunction.
10. Computer users are liable for any damage done to library property including computer hardware or software, and for any illegal or unethical acts performed while they are using the computer station.
11. Those found to be not abiding by this policy and the regulations herein may be denied current and future computer and Internet access at the library and may lose all library privileges if an offense is serious enough to warrant such action. Loss of library privileges and the length of said loss are at the discretion of the Library Director.

I agree to the above stated regulations and all additional regulations stated in the Jensen Memorial Library *Public Computer, Wired and Wireless Internet Use* policy.

PRINT/LAST NAME: _____

SIGNATURE: _____ DATE: _____

STAFF USE ONLY

Card #(s) _____ Date _____ Staff Initial _____ Noted in account _____