

Exhibit & Community Information Policy

1. Purpose Statement

The purpose of the policy is to explain the rules and regulations regarding library displays, exhibits, bulletin board postings, political literature distribution and petitioning in the Lexington Public Library.

2. Key Guidelines

- A. Displays, exhibits, handouts, and materials posted on bulletin boards are protected by the intellectual freedom policies of the Lexington Public Library.
- B. Public forum space is available for the use of non-profit associations, community groups, civic and other associations local to the area served by the Lexington Public Library. The Library director has final authority for all materials displayed and made available in handouts, display, and exhibit space and/or on the bulletin boards.

3. Handouts and Bulletin Boards

- A. The bulletin board is intended to publicize events, activities, and information of interest to the library's patrons. Material will be displayed for one month or until the date of the event. Items larger than 8 ½" x 11" will be posted as space allows. Items to be posted must be approved by library staff before being displayed.
- B. Personal "for sale" items are not allowed for posting on the library's bulletin board.
- C. Window space is reserved for library-sponsored events and activities only.

4. Campaign Literature

- A. The library will provide an area for display and distribution of literature that is no larger than 8 ½" x 11" related to campaigns for public office.

5. Petitioning or Distribution of Materials

- A. Petitioning, soliciting, distribution of literature or leaflets, canvassing or similar types of appeals by members of the public are NOT allowed inside the library.

- B.** Exceptions may be made by the Library Director for specific Library, City, or County projects.
- C.** Groups or individuals who wish to petition, solicit, canvas, or distribute literature to the public on library grounds, including sidewalks, and parking areas, may do so but may not to impede access to the building or interfere with the use of the library.