

**NELIGH PUBLIC LIBRARY  
TECHNOLOGY PLAN  
2018-2020**

**Completed goals during 2018-2019 fiscal year:**

1. Addition of two receipt printers for circulation computers.
2. Website updating on continuous (weekly) basis since conversion to WordPress during summer of 2017.
3. Social media (FB) posts on regular basis.
4. Ongoing staff training on current technology (databases, OverDrive, Learning Express)

**Director's Goals for 2019-2020 fiscal year:**

1. Update inventory list of current technology held in the Neligh Public Library.
2. Re-evaluate replacement schedule of public and staff computers.
3. Complete installation of wireless keyboards (2).
4. Eliminate speakers on public computers and replace with headphone availability.
5. Reset administrator password for all public access computers.
6. Schedule regular maintenance and updates for all machines currently in use.
7. Increase circulation of Library Kindle paperwhite e-readers.

**Sustainability of Library Technology:**

In order to maintain a high-quality, problem-free computer experience for staff and patrons, it is essential to replace machines on a rotating basis. Ideally, three computers a year should be replaced. Currently, the library has eight public use PCs, two circulation PCs, three staff laptops, a PC that hosts the server, and four other laptops that are used for various outreach programs. The "extra" laptops are not part of the rotation schedule. Fourteen machines are in the rotation. According to the 2014 Community Assessment Survey, 17.3% of respondents do not have internet access in their households. Offering high speed internet to the public free of charge is critical to our commitment to provide excellent services to the community. It is imperative to keep abreast of current trends and new technologies in order to stay true to the

library's mission statement. The Neligh Public Library will continue to replace computers in an efficient and economical manner, as well as, continue to seek new and improved software and other technologies that will benefit the community.

**Considerations for 2019-2020 fiscal year:**

1. Replacement of 3 public PCs
2. Replace/upgrade Sharp MX 2600N copier
3. Re-evaluate contract service hours for Walt's Computer Service (currently 75)