

Ponca Carnegie Library Board of Trustees September 18, 2023

Members Present: John Stander, Cortney Viergutz Robyn Watchorn Newbrey and Michelle Rinas.

Members Absent: none

Nonmember Present: Library Director Melissa Kebaili

Board of Trustees member Rinas called the meeting to order at 7:06 p.m. The Open Meetings Act was posted and noted.

Member Rinas read the minutes of the August 17, 2023, meeting. Member Viergutz motioned to approve the minutes. Member Watchorn Newbrey seconded the motion. Motion carried 4-0.

Financial Report

- Director Kebaili presented the August Financial and Expense Reports. The the insurance premium will be paid out of the 22-23 Budget as soon as the bill is received.

Director's Report

- Siouxland Lock and Key will be installing the electronic keypad for the west library door at a cost of \$1296. The \$1000 award received through the Scheffel grant will be used to pay for the keypad and installation with the remainder \$296 paid out of the budget.
- Fall after school programming begins Wednesday with "Brain Games." The Ponca State Park Thursday after school programming will begin on September 21, 2023.
- A person is still needed to help with the weekly preschool programming.
- A grant application was submitted for the program, "Thinking Money for Kids."
- Birdfeeders will be filled and placed on the library grounds to support the Ponca State Park programming on birds.

Friends Report

- Five volunteers helped clean the library flowerbeds on August 19, 2023.
- The October 5th Humanities Nebraska program, held in conjunction with Ponca State Park, will be at the library.
- The "One Book One Nebraska" November book discussion has been moved to February 2024.

Discussion Topics

- An Italian Dinner Night held at the Ponca Community Center was discussed as a possible fund raiser for the purchase of new computers.
- The Friends of the Library will be contacted to find out if there are unused funds available from previous fund raisers that may be applied towards the purchase of new computers.
- Adult library programs were commonly listed on recent surveys as a need.
- The possibility of hosting adult or family board games nights and/or a Trivia Nights was discussed.

Old Business

- The hiring of additional personnel was tabled until the 2023-2024 budget request is determined.
- A second contractor was contacted to place a bid on replacing the front door of the library.

New Business

- A motion was made by Viergutz and seconded by Stander to recommend Megan Calahan as a member of the Ponca Carnegie Library Board of Trustees. Motion carried 4-0.
- A motion was made by Watchorn Newbrey and seconded by Viergutz to approve the 2023 Technology Plan. Motion carried 4-0.
- The “Community Needs Response Plan Ponca Carnegie Library 2023-2028” required for accreditation was reviewed.

The next meeting is Thursday, October 26, 2023, at 7:00 p.m.

There being no further business, member Rinas adjourned the meeting at 7:57 p.m.

Respectfully submitted,
Michelle Rinas
Member Ponca Carnegie Library Board of Trustees