

**REPUBLICAN VALLEY LIBRARY SYSTEM
LOAN AGREEMENT FOR DIGITAL AUDIO PLAYER**

The Nebraska Regional Library Systems received an LSTA Grant to purchase digital audio players to use for training demonstrations and loan to libraries. System members may borrow a player and accessories at no cost for a three month loan period. The equipment is to be used for staff training and for loan to customers. Customers borrowing the equipment must sign an agreement before borrowing the player. The library that borrows the player is responsible for its return.

Scheduling will be done on a sign-up basis. No library may have more than one audio player at a time. Although the System Office will provide routine maintenance, the borrower is financially responsible for loss or damage. If the equipment is mailed, it must be insured for \$400. Borrower is responsible for shipping and insurance changes.

Package includes:

- ✓ Digital audio player
- ✓ Ear buds
- ✓ Power connector with cord
- ✓ Travel pack
- ✓ Instruction sheet

Borrower's name: _____

Library: _____

Address: _____

Contact phone: _____

E-mail: _____

I have read and agree to comply with this policy:

Signature: _____ Date: _____

Loan period: _____