

**Republican Valley Library System Board Meeting**  
**September 9, 2011 10:00 am (Mountain Time)**  
**Hastings Memorial Library**  
**505 Central Avenue Grant, NE 69140**

**PRESENT:** Sky Seery, Fe Cogley, Beth Falla, Vicki Perrie, Dana Wade, Mo Khamouna, Jane Hilton, Jody Crocker, and Tony Anderson.

**ABSENT:** Vicki Casper, Mary Nelson, Claudette Wielechowski, Steve Batty, NLC Commissioner.

**ALSO PRESENT:** Denise Harders (System Administrator), Richard Miller (NLC Representative), Robin Quinn, Director of Hastings Memorial Library at Grant and Kay Kloppenborg, RVLS administrative assistant.

**AGENDA**

**CALL TO ORDER/ROLL CALL:** Denise called the meeting to order at 10:00 a.m.

**APPROVAL OF MINUTES** (June 3, 2011): Mo moved to accept the minutes as written and Vicki seconded the motion. The minutes were approved as written.

**FINANCIAL REPORT:** The financial reports from June 1<sup>st</sup> to August 31<sup>st</sup> including the Percent of Budget Used Report, were reviewed. Denise noted that the Equipment line on the Percent of Budget Used report looked skewed, because the bill for the disc cleaning machine was not received or paid until end of July, when the money actually was spent in the previous fiscal year. The number of transfers between the savings and checking account was noted and explained. The reports were accepted as presented.

**CORRESPONDENCE:** Denise shared the thank you notes RVLS had received from Nancy Sherwood and Sylvia Person, retiring board members. Susan Franklin, Carol Eshleman and Janice Hartman had also sent thank you notes for the scholarships they had received. A letter from Cheryl Ahrens, Library Director at Arapahoe Public Library, concerning her retirement was also read.

**ADMINISTRATOR'S REPORT:** Denise reviewed the statistics for June, July and August. At the last board meeting Denise told of her intention to visit RVLS system's public libraries from May 31<sup>st</sup> to September 1<sup>st</sup>. Her report was that she had traveled 6,855 miles in this endeavor. She had visited 44 public libraries, 3 school libraries and 1 academic library during those 3 months. What an amazing job! Denise has proceeded with her plan to re-instate Valley Visits beginning with August visits in Hastings and in McCook, and will continue with another one during the NLA/NEMA conference in Lincoln in October.

New library Directors that Denise visited were: Donna Troudt at Auld Doudna Public Library in Guide Rock; Terri Eberly, Auld Public Library, Red Cloud; Melissa Whitefoot, at Fairfield Public Library; Amy Baskerville, at Eustis-Farnam Public Library and Sky Seery at her new position at the North Platte Learning Resource Center for Mid Plains Community College.

**ELECTION OF OFFICERS:**

Vicki Casper completed her term as President of the Board, and preferred not to continue another term because of time constraints. A new RVLS Board President needed to be elected. Nominees for President of the Board were Mo Khamouna and Vicki Perrie. Mo was elected President by the majority of votes. Nancy Sherwood retired and moved out of the system, so the Secretary position was vacant, as well. Nominees for Secretary of the Board were Sky Seery and Beth Falla. Sky was elected to serve as the Board Secretary. Vicki Perrie was nominated and chosen as Vice President to fill the Vice-President position, formerly held by Mo.

## **OLD BUSINESS:**

**Disc Repair Policy:** The Disc Repair Policy had been distributed to board members electronically and was discussed at the meeting. The Board decided to simplify the fee schedule for the discs repaired after the designated number free for each member library. If the System Office mails the discs back to the home library, the fee is 50 cents per disc. If the discs are picked up from the System Office (no postage is incurred), the fee is 35 cents per disc. After clarification, Beth moved to amend the policy as discussed and Dana seconded the motion. Motion to approve the policy as amended carried.

**Budget Update:** The Revised 2011-2012 Budget was distributed to board members. The Nebraska Library Commission's appropriation for Regional System funding had not been determined until after the June Board meeting. NLC funding was reduced by 5.5% instead of the projected 8%. That meant that we were able to add dollars back to the 2011-2012 Budget. The Budget was revised to reflect these additional funds, and a Revised Budget Explanation was prepared and presented.

## **NEW BUSINESS:**

**Spanish Kits:** The Spanish kits are in need of updating. It has been a long time since they were assembled and some of the items in them are no longer current. Denise proposed bringing all of them into the office, and possibly dividing them up into 8 to 10 smaller kits (1 tub per kit). The smaller kits would be circulated to the libraries that want to receive them on a regular basis, similar to the way magazines are circulated. A distribution list would be set up and it would be the member libraries' responsibility to see that the next library on the list would get the kit on time as scheduled. The Board approved of improving these kits and the new method of circulation.

**Flip Video Camera:** Six new, simple to operate, mini Video Cameras and an accompanying loan policy were presented to the board. These mini video cameras may be borrowed by member libraries and used for teen programming or any other purpose in the library. Vicki moved to accept the policy; Tony seconded the motion, and the motion carried.

**2011-2013 Plan of Service:** The new 2011-2013 Plan of Service was reviewed by board members. Richard explained that a current Plan of Service is used by the Commission to determine funding etc. Some minor revisions were made to the plan and Jane moved to adopt the Plan of Service with the revisions. Tony seconded the motion. The 2011-2013 Plan of Service was approved.

**NLC Commissioner Report:** No report, Steve Batty unable to be at the meeting.

**NLC Representative Report:** Richard Miller presented the NLC Report to the System. He reported on the Alliance Public Library Teens winning a video challenge. He said the Commission has a number of resources related to 2011 flooding problems in Nebraska. A BTOP update was reviewed. Richard also highlighted upcoming programs on NCompass Live. Grants available for small town library improvements were highlighted. The Nebraska Library Commission's Book Club Webpage has undergone some changes. Richard encouraged everyone to consider using these great resources. Educational opportunities are abundant thru NLC, such as Basic Skills classes, Books in Print Training webinar, an Understanding MARC 21 Bibliographic Records course. The Commission is also willing to promote any events local libraries might be having on Ted Kooser's book Local Wonder, by putting it on the One Book One Nebraska calendar of events. Richard emphasized that there are Youth Grants for Excellence and 21st Century Librarian Scholarships and urged people to apply for these.

The meeting adjourned at 12:00 pm and members shared a great lunch and good conversation at the Grant Family Restaurant.

**NEXT BOARD MEETING:** November 4, 2011 at the Central Community College in Hastings.

Kay Kloppenborg, Recording Secretary