

Republican Valley Library System Board Meeting

September 6, 2013 10:00 am

Teleconference

PRESENT: Dixie Codner, Jody Crocker, Annette Eisenhart, Jane Hilton, Tim Johnson, Robyn Johnston, Mo Khamouna, Vicki Perrie, Sky Seery, Dana Wade.

ABSENT: Beth Falla, Pat Hughes.

ALSO PRESENT: Denise Harders (System Administrator), Richard Miller (NLC Rep), Steve Batty (NLC Commissioner)

Agenda

CALL TO ORDER/ROLL CALL: Mo Khamouna called the meeting to order at 10:03

APPROVAL OF MINUTES: (6.7.13) Dana Wade moved to accept minutes as written, Annette Eisenhart seconded. The minutes were approved as written.

FINANCIAL REPORT: 16% of the Fiscal year has been used. Things are pretty much on track, equipment is at 47%, but it will catch up since we will be making fewer copies. Annette Eisenhart made a motion to approve the financial report. Dixie Codner seconded. The financial report was approved.

CORRESPONDENCE: Thank you's from Claudette Wielechowski, Rachel Hollenbeck, Cheryl Green, Barb Mohrman and Maggie Kramer for gifts, interviews, and purchasing a book club kit.

DIRECTORS REPORT: Denise has been busy! Internet Service Providers are pretty limited, called Internet Nebraska and the modem seems to be the problem (it's over 10 years old...wow!) so the options are to get a new modem non-wifi \$55 or wifi \$80/plus shipping. The board was supportive of getting a new modem. There will be 6 newsletters a month, 3 in paper & online and 3 online only. This will be a better service (new information more often) while saving money. (Yay!) There are scholarship dollars available. The RVLS car will be parked at the Landmark Center lot as Denise found a house 15 miles outside of Hastings. (Congrats on the move!)

Upcoming:

Sept 9-20 – Basic Skills – Customer Service

Sept 23-Oct 4 – Basic Skills – Readers Advisory

Sept 25-28 ARSL Conference - Omaha

Oct 4 – Youth for Excellence Grants deadline

Oct 9 – NLA/NLSA Pre-Conference – Breaking Down Barriers to Excellent Customer Service

Oct 10-11 NLA/NLSA Annual Conference, Kearney

Oct 14 – Columbus Day (observed) – RVLS Office Closed

Oct 21-Nov 1 – Basic Skills – Collection Management

Nov 1 – RVLS Board Meeting

Nov 4-15 – Basic Skills – Programming and Outreach

Nov 11 – Veteran's Day, Office closed

Nov 15 – State Advisory Council for Libraries

ELECTION OF OFFICERS: The election will be moved to the next meeting in November. Tim Johnson made a motion to move the election and Jane Hilton seconded. The motion passed. We will meet in person in Imperial (tentatively).

OLD BUSINESS:

Corrected Employment Contracts: #4 changed to contact as opposed to visit on Denise's contract. Kay is now in her 7th year in the system. Vickie would like the PTO limit added to the contracts. Denise will add the info and get them to Mo to sign.

Final 2013-2014 Budget: Denise made a change after the Annual meeting. Due to a miscalculation, the numbers are a little bit different for the final budget. Quotes were received for the different insurances. Switching the automobile policy to AllState as it has a much cheaper rate. Will be paid in September as opposed to beginning of June. Will save money. Workman's Comp insurance is also down due to staff salary corrections, it will again save money. Annual Meeting was in the black, where we made money. Budget was also decreased for Professional Periodicals. Two subscriptions were cut and two subscriptions will have only one copy instead of two. Jody Crocker moved to accept the 2013-2014 Budget. Jane Hilton seconded. The budget was accepted as presented.

Regional Systems Reorganization: Pat Hughes and Denise went to the Quarterly Meeting in Lexington, NE in August. Discussed the fact that money has been flat for a number of years. Looking for ways to save – possibly going to 5 systems from 6. Each System is very different and provides services differently. Pat prefers to go to 5 then if necessary go to 4. A Regional Library Systems Taskforce was created with 3 members from advisory council and 6 members representing the system. The Taskforce will contribute to restructuring and realigning the systems. Denise is on the Taskforce and needs input as the process goes on.

NEW BUSINESS:

RVLS Technology Plan: Once committees are established the Tech Committee will meet to work on the plan.

Standing Committees: Are as follows -

Planning/Executive/Budget:

Jody Crocker
Mo Khamouna
Vicki Perrie
Dana Wade
Denise Harders

Technology:

Annette Eisenhart
Pat Hughes
Tim Johnson
Sky Seery
Denise Harders

Continuing Education/Scholarships/Grants:

Dixie Codner
Beth Falla
Jane Hilton
Robyn Johnston
Denise Harders

Bulk Loan Reports: McCook (10 libraries) and Hastings(3 libraries)serve smaller libraries to circulate books. It was suggested that if McCook is going to service a larger amount of libraries, they should get more funds. Perhaps pro-rating it per the number of libraries served. The contract is already signed (July) for this year. It would not be able to go into effect until next year. Annette made a motion to realign the funds for Bulk Loan contract to pro-rated. Vickie seconded. The motion was accepted as presented.

2013 Audit: RVLS was audited in August. Everything balanced wonderfully and Gary (the auditor) appreciated Kay's efforts for the organization. The report will look differently due to the quarterly funding from the Commission coming into the account before the end of June. It will look like we are in the hole, but we're not. Rest assured.

NLC COMMISSIONER'S REPORT – Steve has been enjoying vacation and had nothing to share at this time.

NLC COMMISSION REPRESENTATIVE'S REPORT: Sept. is Library Card Sign-Up Month (see ALA website), Banned Book Week is Sept 22-28th (again, ALA website). 464 challenges in 2012. The ARSL Conference is in Omaha Sept 25-28. Get a discount to attend the 2013 Internet Librarian Conference, contact Susan Knicely for the details. Check out NCompassLive programs every Wednesday from 10-11am CST. Basic Skills classes are also coming up, see the NLC website or contact Laura Johnson for info. Governor Heineman appointed Michael LaCroix to Nebraska Library Commission. Small town Public Library Grants available. 3rd year these grants are made, apply by Oct. 1. The NLC awards 21st Century Skills Scholarships to folks all over the state. Take the new Accreditation Guidelines for a test drive.

Dixie made a motion, Dana seconded. The meeting was adjourned. The meeting adjourned at 11:25am.

NEXT BOARD MEETING: November 2, 2012 in Imperial (again, tentatively).