

Technology Planning Worksheet

Sargent Township Library

Library Director Gayle Mattox

Street Address 506 Main Street, P. O. Box 476

Sargent, NE 68874

Custer County

Telephone number (308) 527-4241

Population of city 577 from 2010 census

Population of Township 730 from 2010 census

Population of county 10939 from 2010 census

Technology Plan covers the time period of July 1, 2022 through June 30, 2023

Technology Planning Committee for Library and/or Community

Ricky Hightower

Jessica Fenske

Shirley Fiene

Della Pulley

Lowell Paulsen

Current Technology in the Community of Sargent

Sargent City Offices have internet for their own use.

Internet is available at the elementary and high schools for the students.

The bank and various businesses have internet access for their own use.

Six computers at the public library for community use

Goals and Strategy

- a. Currently the number of computer systems meet the needs of the public. All 6 computers are 4-0 years old. We also have 1 color printer/scanner/fax, 1 black/white printer, and a switch, and a projector
- b. We need to start purchasing two new computers/year to replace the old ones. We have money in the savings to start making these purchases. We plan to budget \$500/year to the savings account for future purchases.
- c. Computers and Software can be installed by the library director.
- d. The phone company is available to help with internet related problems. The Library Director will be responsible for maintenance of the computers. Lowell Paulsen, is available to help with computer and network problems. For any major problems, there is Computers Plus in Broken Bow or Hamilton

Continuing Education Opportunities

We will plan to attend computer technology workshops that are offered by the Nebraska Library commission. There are also classes offered on the Internet through Web Junction.

The library director will train volunteers and customers in the new or improved technology. We currently offer training for our patrons on how to use the Internet and how to use Microsoft Office programs.

Budget

We currently have a computer savings account of \$967.60. We plan to budget \$300/year to the savings account to save enough for future upgrades.

Technical Support/Maintenance

Gayle Mattox, Library Director is able to connect current hardware, load software and troubleshoot when minor problems occur. If the internet is down, our phone company is responsible and very helpful.

Evaluation

The plan will be reviewed once each year. Our evaluation will be partly based on patron requests and feedback. We keep track of how many patrons use the computers each day and if there are any long wait times to use the computers.

Technology Assessment/Inventory

Number of telephone lines in the library 1

Monthly cost of telephone service \$33.00

Name of telephone service provider Hamilton

Fax Number 308-527-3328 Does the phone / Internet share the same line Yes

Do you have Internet in your library? Yes

Who is your Internet provider Hamilton

How does the library access the Internet? DSL

Our download speed is 50 mbps and our upload speed is 50 mbps

Cost of Internet service per month \$41.95

Other wiring presently in the library for purposes of Internet (circle one if it applies to the library): DSL

The following equipment is in the Sargent Township Library:

We have 2 HP Pavilion 15.6” Touch Computers for public use (acquired in 3/3/2022) – Windows 11 Home, 11th Gen Intel(R) Core(TM) i7-1165G7 @ 2.80GHz 2.80 GHz, 8.00 GB memory, 512 GB SSD, Office 2010, Deep Freeze Hard drive protection, mouse, headphones (original price for the two = \$1398.00)

2 Lenovo Ideapad Laptops for public use (acquired in 12/2018)– Windows 11, Intel Core i5-8250U CPU @ 1.60GHz 1.80 GHz, 12GB memory, 2 TB hard drive, Optical Drive – DVD-RW, 17in. monitor, Web cam .3MP, 2 Button Optical Scroll Mouse, Microsoft Office 2010 Professional, Deep Freeze Hard Drive protection, headphones
(original price for the two = \$1011.98)

We have 2 of the following computer systems for public use (acquired in 3/12/2018)
Lenovo Intel Core i5-7400 Processor (6MB Cache, up to 3.50 GHz), Windows 10 Professional 64bit, Small Form Factor 85% Power 210W, 500 GB hard drive, 2.5” Hard Drive Bracket for SFF, 8 GB DDR4 2400 UDIMM, integrated Graphic Card, sound card, Slim DVD Burner/CD-RW, SATA, 7 in 1 Card Reader, USB Calliope Mouse, USB Traditional Keyboard, Office 2010, Dell Flat panel monitor, Deep Freeze hard drive protection, Plantronics headphones, surge protector
(original cost for the two = \$918.79)

1 Staff Laptop (acquired in 08/2019): Lenovo Ideapad S340, Windows 10, Intel Core I5 -8265U Quad core Processor, 8GB Ram, 128 GB solid state drive.
(Original price = \$399.85)

- 1 Xerox Versalink B400 black and white Laser printer (acquired in 2022) (\$698.99)
- 1 Canon Maxify Gx 7020 tank inkjet Printer/Scanner/Color/Fax/Copier (acquired in 2022) (\$749.00)
- 1 TP-Link 16 Port Gigabit Ethernet Network Switch (acquired in 2020) (\$49.99)
- 1 ZyXEL wireless router, 4 Port Switch (acquired in 2017) serial #S150Y52013978 (Used/free from NCTC)
- 1 View Sonic projector (acquired in 2011) serial #RU4104101307 (original price = \$754.95)
- 1 Scotch Laminator (acquired in 2022) (original price \$144.43)

The library will use this inventory assessment to determine when certain computers are out of date and need to be updated or replaced. We will also listen to patrons suggestions on what is needed to keep up to date.

Library Director Gayle Mattox

Date board approved 07/20/2022