## **Checking Out Library Materials**

All borrowers must use their own SPL library card in order to check out library materials (books, magazines, audios, DVDs, outdoor game, WiFi hotspot, etc.).

New patrons are on a probationary period for 2 months. Patrons who haven't used their card in one year will again be placed on a probationary status. They may borrow a total of 3 items at any given time, and only one of these items can be a DVD. At the end of such time period and with good standing, patrons have full privileges.

With full privileges, there is a limit of 12 items (with a limit of 3 DVDs per household) which may be checked out on an adult card at one time and 8 items on a juvenile card. Twenty five items may be checked out on an out-of-county family card.

Patrons MUST be 17 years old (with their profile status set as adult status) to check out a DVD, outdoor game, or WiFi hotspot.

Books and periodicals may be checked out for a two-week loan period. Cake pans, newspapers, outdoor games, may be checked out for one week. Hotspots may be checked out for 2 weeks. Items may be renewed for one additional loan period by request, in person or by telephone (352-2221) during regular library hours or through the online catalog. Exceptions include items less than 3 months old and/or on a waiting list. Renewals for Hotspots must bring the device and be made in person.