

Fax Machine

It is the policy of the Schuyler Public Library to make its fax service available to the public.

There will be no charge for faxes for county residents, those who own a local business, or those who have a current Schuyler Public Library card. Those who do not fall into the above categories must pay \$.50 per page for any sent faxes. Library staff has the right to ask for ID and/or library card to verify county residency.

Only library staff will operate the fax machine.

It is the responsibility of the patron for whom a fax was sent to confirm that a copy was received by the intended party.

Patrons who are expecting to receive a fax should notify the library staff that an incoming fax is expected. The library staff is not responsible for notifying patrons upon receipt of fax for them.