

**SELS Business Meeting**  
**November 13, 2015**  
**Clay Center**  
**8:00 am - 1:30 pm**

Board Members Present: Ann Heimann, Susan Franklin, Lola Seitz, Carolyn Bennett, Sara Lee, Chris Haeffner, Glenda Willnerd, Denise Lawver, Debbie Aden

Also Present: Scott Childers (SELS Director), Todd Schlechte (Assistant Director)

Board Members Absent: Jen Jackson, Jessica Breikreutz, Kent Munster

Meeting was called to order (by who at what time)

I. Consent Agenda

- A. [Previous Minutes](#)
- B. [Transaction Report](#)

Motion to approve by Susan, 2nd by Denise Laver. Motion carries.

II. Budget Update

[Budget Report](#)

Finances as of last Monday. Workshops are a bit over budget, but the youth retreat was profitable. Not everything has cleared yet. \$2000 donation paid for the fixtures for Todd's office. Coming up: final bill from the lawyers for reorganization. The total bill is around \$2000, which will be split between several systems.

III. Business

a. [UBT Credit Card Resolution](#)

- A. For the process of closing out Wendy's card and getting new cards for Todd, we need a resolution by the Board and signed by the secretary. The resolution gives permissions for board specified members to change the approved signatures on the account. The Board recommends Scott Childers and Todd Schlechte. Motion forwarded by Denise Lawver, seconded by Lola Seitz. Motion carries.

b. Signature(s) for SELS Checking Account

While we're talking about signatures, we need to consider approved Board members for signing checks. Only one signature is currently required. Currently Scott & Rebecca are approved

signers. Todd, Scott, & Maggie are all bonded. No Board members are required to sign checks. Maggie Kramer (Administrative Assistant) currently runs the books. It makes sense for Scott & Todd to sign the checks while Maggie keeps the books.

Motion: Scott & Todd are designated signers, Rebecca is removed as a signer.

Susan Franklin moves to make the changes, Debbie Aden seconds. Motion carries.

c. [Service Plan](#) for Grant Compliance

This document shows the obligations we have to comply with the grant. We are not limited to the 15 items listed, but we are obligated to meet the requirements included within the grant terms. The language within the service plan is controlled vocabulary to ease documentation & submission.

See Executive Summary in [Service Plan document](#) for specific plans to meet the requirements of the grant.

Question: The terms include promotion of the Pioneer Consortium. What does that mean?

Answer: We have to do some sort of promotion of this consortium. We are not limited to promoting Pioneer exclusively, but we are obligated to promote the Pioneer Consortium ILS to some extent.

This grant is from the Nebraska Library Commission, is a mix of federal & state funds and continues for 2 years, until June 2017.

Question: What kind of partnering is planned with NSLA?

Answer: Focusing on detailed database training, selection & weeding, & other high interest topics. Thinking June for database training, November for selection.

Question: What is eRate?

Answer: Federal program for discounted internet rates for schools and public libraries.

What are Edge Benchmarks?

Answer: Standards to which public libraries should be working towards. Not official guidelines for grants or accreditation, but they might hold more weight in the future.

Motion to approve made by Denise Lawver, seconded by Sara Lee. Motion approved.

IV. [System Activity Report](#)

Highlights: Hired both Maggie Kramer and Todd Schlechte

Library Board presentations on planning

Met w/ NLC staff & NLA to discuss fallout from LR288: The question put forward is whether libraries of 2nd class should have advisory boards rather than administrative boards. The commission suspects that there may be legislation to remove library boards. The legislation

put forth may abolish administrative boards in all libraries. It may not get out of committee, but we need to be aware of the discussions. Introduced by Tyson Larson out of O'Neill.

Todd:

Busy with training and consultation. Worked with journal article service.

V. SELS Friends' Report, Jan Thomsen

Nov. 21st in Seward: Mockingjay movie event. \$5.00 before the 18th.

Nov. 28 Barnes & Noble bookfair, south Lincoln B&N 10:00-2:00. Must mention a connection to SELS for fundraising sales to apply to SELS.

VI. [NCL Report](#), Sally Snyder

Celebration of Nebraska books, November 14th in Lincoln. Winners of the NE Book awards will be announced. Watch for updates about library improvement grants. Internship grants are back. See document for full listing of upcoming NCompass programs.

VII. Reports from around the System (if time allows)

Wahoo Public Library celebrated their Millionth checkout, since statistics have been reported in 1994

Palmyra had 86 people attend their movie night last week. Showed Inside Out.

In Fairbury, the children's librarian is doing a phenomenal job with community outreach.

Over 200 people attended their Hogwarts night on Oct. 29th.

Carolyn Bennett reports that a new line on their statistics report now allows librarians to see the number of people accessing their wi-fi. Over 1700 users last month!

Denise Lawver received notice of illegal downloading over their wifi. Policies protect libraries from liability, but it's interesting that librarians are now getting notices.

Lola Seitz applied for a grant to digitize her microfilm, but the grant was denied due to copyright issues.

VIII. Committee Meetings

**Cooperative Librarian Project:** Debbie Aden, Lola Seitz, Carolyn Bennett

The committee discussed the issue with paying librarians who might be willing to help in the event of absences in other library systems. It seems unlikely that library systems would be able to pay outside librarians, so the service would have to be on a volunteer basis. The committee's next step is to see if there would be an interest in volunteering.

**Continuing Education:** Sara Lee, Susan Franklin, Jan Thompsen, Jessica Breikreutz (not present)

- Many of the ideas generated last meeting have been integrated into the SELS service plan.

Additional Ideas (Todd):

Personnel Issues

Preservation of materials, Nebraska Historical Society

Wordpress, Dropbox, GoogleDrive

NEWorks- in partnership with the Dept. of Labor to support unemployed & veterans

AccessNebraska: Partnership with Dept. of Health & Human Services to support patrons in need of emergency service

Coping with the mentally ill

LCL summer library kits- in partnership with Vicki Woods

SELS Training Extravaganza- May 13, 2016- currently thinking about sessions

**Service Project:** Glenda Wilnerd, Jen Jackson (not present), Kent Wagner (not present)

No report

IX. Adjournment

Scott announced that he would like to spend 1 day a month working in a library so as to not lose touch with the practice of librarianship. Contact Scott to set up a time for him to volunteer.

Meeting adjourned at 1:30 pm.

Upcoming Board Meetings:

- February 12 Bryan College of Health Sciences
- May 6 Pawnee City
- August 26 (Annual Meeting) Beatrice