

LIBRARY RULES

Shelby Community Library

Approved September 7, 2004

Updated November 2, 2010

Revised May 8, 2012

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1. Unattended Minors

Children six years of age and under must be closely accompanied at all times by an older responsible person. The child's parent will be contacted if the child is left unattended. The library reserves the right to turn over to the proper authorities minors (under age 18) left unattended for extended periods of time or left after library hours.

2. Inappropriate Use of Children's Services

If an adult in Children's Services is not involved in appropriate use of children's library materials and is observed by staff to be spending an unnecessary and unusual amount of time in Children's Services, such person shall be asked to use other areas of the library. If the person does not comply or repeats, consequences will follow those under "TREATMENT OF MAJOR OFFENSES/INAPPROPRIATE BEHAVIOR," as stated in the safety policy.

3. Inappropriate Personal Hygiene

Patrons whose bodily hygiene is so offensive as to constitute a nuisance to other persons shall be required to leave the building. When the problem is corrected, patrons may re-enter the library.

4. Theft and Vandalism/Illegal Activities

The police will be called when a patron attempts to steal or maliciously destroys library property and will prosecute anyone who steals or maliciously destroys library property. When other illegal activities (e.g., indecent exposure) are committed by a patron, the library will prosecute.

5. Emergency Situation

An emergency situation can be defined as any situation in which a person's actions present an imminent danger to the life or safety of him/her self, others or to library property. Such incidents may include assault and other crimes of violence, or the threat or attempt to commit such crimes. Call law enforcement immediately if such behavior should occur.

6. Emergency Medical Situations

If the person is conscious, offer help and try to get identification. Remain calm, supportive and sympathetic, see that the person is comfortable and keep other people away. Call 911 and meet rescue squad to direct them to the accident. A person who wishes to leave the library, obviously not well, cannot be stopped by a staff member.

7. Fire

Staff will follow fire safety procedures. Leave the building. Then call 911.

8. In the Case of a Tornado

In case of inclement weather such as tornadoes, staff will alert public and direct them to the Jr. High Boys Locker Room. If a tornado strikes without warning or during non school hours, the public will be directed to the Restrooms within the Library. The circulation desk will close. In case of unattended children, staff assumes “loco parentis,” and directs them to shelter. An adult who wishes to stay in the main library proper cannot be forced to take shelter elsewhere.