

December 9, 2020 Shelby Community Library Board Meeting Minutes

Meeting Called to Order by Mary Gillespie at 5:15 p.m.

Nebraska Open Meeting Act was posted at assembly.

Publication of Meeting was given in advance thereof by posting the required notice in three designated areas.

Roll call (excused/unexcused): Present: Mary Gillespie, Janice Braasch, Myrla Grossnicklaus, John Rasmussen, Rita Houdersheldt and Laura Alt.

Also Present: Angela Miller

Approval of the Agenda: Motion by Rita and seconded by John to accept the agenda with the addition of adding to discussion items public library accreditation and scholarship. Motion carried.

Recognition of Visitors: N/A

Reports:

Friends: Laura reported that Santa Claus will be at the library on Dec. 16 and volunteers are needed to direct traffic to keep people at proper distance and to hand out the bags from Santa.

Budget: No report

Library Advisory: No report

Consent Agenda:

Motion by Mary and seconded by Rita to approve Consent Agenda. Motion carried.

Approve Absence(s): NA

Minutes: November, 2020

Claims: November, 2020

Treasurer's Report: November, 2020

Director's Report: November, 2020

Action Items:

Policy Addition/Changes: It was noted that there is no policy for bereavement leave. In the past month Mary researched surrounding libraries and what, if any, policy they have on bereavement. It was noted that libraries that have full time employees have a bereavement policy but there is no policy for part-time employees but employees cover for each other so no hours are lost. Library members agreed with employees covering hours for each other since both employees are part time. Motion by Mary and seconded by Janice to not write a policy for bereavement leave. Motion carried.

Discussion Items:

Polk County Library Association is scheduled to meet in Shelby on January 27. Due to COVID it was suggested the meeting be cancelled or hold a Zoom meeting. Laura reported that information from the State Library Commission stated the Public Library accreditation has been extended for two more years. Members discussed presenting a scholarship to a 2021 senior and Mary will discuss with the school guidance counselor regarding some guidelines. Foundation money will fund this scholarship and members will vote on this next meeting.

Adjournment: Motion to adjourn the meeting by Myrla and seconded by Rita at 5:55 p.m. Motion carried. Next meeting is Wednesday, January 13, 2021 at 5:15 p.m.

Submitted by: Janice Braasch, Secretary