

TECHNOLOGY PLAN SHELBY COMMUNITY LIBRARY

Reviewed January 14, 2025.

Shelby Community Library
Library Director: Laura Alt
648 N. Walnut, PO Box 146
Shelby, NE 68662
Polk County
Library Phone Number: 402-527-5181
Population of Village: 714 2010 census
Population of County: 5,406 2010 census
E-mail: shelbyclibrary@yahoo.com
Website: <http://libraries.ne.gov/shelby/>

Our technology planning team includes: Library Director, Library Assistant, and all Library Trustees

STRATEGY/ACCESS

Free WiFi access is available at three local businesses: Pinnacle Bank, Cubby's Community Store. and Shelby Community Library, utilizing personal devices. The library is the only location to offer secured WiFi access along with laptops and kiosk computer for public use. Library staff can also offer assistance with computer, tablet use and internet access. The focus will be to maintain fast, reliable internet access with an adequate number of laptops available for public use. New tablets will be considered as part of any future replacement of laptops.

The library has two desktop computers for staff use with the online catalog that is used to check out items. The staff uses the internet to do research for patrons, to place book and material orders, to correspond with other libraries and organizations, to take online courses and keep up with current library issues. A website is maintained for the library, with links to the library's Facebook and X pages. Nebraska Overdrive was added in 2011 to allow customers to download e-books and audiobooks. The 2021 Nebraska Overdrive Libby app added 3,000 magazines to be accessed on one's favorite technology device. A link to the Polk County Newspaper Digitization was added to our website in 2017. A Kiosk computer was added for patrons for use to view the library website, search for library materials, search the internet, etc. The annual budget takes care of paying the \$500 annual fee for the Nebraska Overdrive. In 2022, the library received the American Rescue Plan Act Grant for 3 HP laptops and 2 Hp printers. The library will be sharing the fiber internet with the SRC school starting in the summer of 2022.

The library has a single telephone line, which is used to perform essential business dealings on a daily basis, including requesting materials through Interlibrary Loan and sending or receiving faxes. The telephone also benefits patrons, in that they may call the library to request or renew materials, ask reference questions, use the fax machine to send or receive faxes and use the telephone to make local calls, if necessary. It is used as a communication link to the library for patron requests and inquiries, and also for safety purpose. The goal for telephone service is to continue to provide library staff and patrons with quality lines of communication.

GOALS

- We are researching a faster internet. The Shelby Library Foundation has sufficient funds to replace old computers, printers, and software to keep up with new technology.
- The community library internet is provided by the SRC district which has improved the internet speed.

CONTINUING EDUCATION OPPORTUNITIES

The staff takes advantage of many continuing education classes and workshops offered by the Nebraska Library Commission, such as webinars, basic skills courses, etc. These courses are offered both online and in-person: if the distance is not too far (e.g. Columbus, Lincoln or Norfolk), library staff generally opt for in-person courses. The library also offers computer classes to the public, as requested by patrons. Staff can educate themselves in technology-related areas, such as by reading library publications or by visiting such places online as the Nebraska Library Commission's or the American Library Association's websites. Some technology resources that are available include websites and many other computer/technology books that the library owns. Money is included in the annual budget for continuing education and mileage.

BUDGET

The library budgets for the remaining cost. The library budget also includes funds for computer repair, supplies, and technical support. The Shelby Library Foundation also maintains a sufficient balance to assist with extraordinary expenses. The library staff will also stay informed of any technology grants that could assist in obtaining new equipment and software.

TECHNICAL SUPPORT/MAINTENANCE

Tony Kresha in Columbus is very proficient in all aspects of computer technology and is very helpful when problems with hardware, software, networking, or internet issues. SRC-school Staff also assists with internet problems.

EVALUATION

The library will review this Technology Plan on an annual basis to see if goals are being met or need to be revised. Internet and computer use are tracked on a daily basis for statistical reporting and to ensure that the library is meeting community needs. Attention is paid to requests and suggestions heard from the public to determine how to best serve the public's needs.

TECHNOLOGY ASSESSMENT/INVENTORY

Number of telephone lines in the library: One

Name of telephone service provider: Kinetic through SRC School

Fax Number 402-527-5181 (The phone/fax share the same line.)

Internet is wireless Fiber with no phone line.

Internet provider Kinetic Wireless Fiber through SRC School

TECHNOLOGY INVENTORY

This inventory assessment documents the technology equipment in the library. This inventory will make it easier to assess technology needs in the future. This list would also be useful for insurance-related purposes if something was to happen to cause damage to the equipment.

Qty.	Purchase Year
One Keyboard	2018
One Antor electric computer cart	2011
One Panasonic cordless (3) phone with digital Answering System	2017
One Play Station 4	2018
One Philips Blu-ray player	2010
One power station	2018
One Kiosk Computer	2018
Three Microsoft Surface Go Tablets	2020
One Savin IM350F Copy Machine	2020
Samsung 83-inch TV	2021
Samsung Speakers	2021
Three HP Laptops with Windows 11	2022
2 HP Printers	2022

SHELBY LIBRARY FOUNDATION

Qty.

One Insignia 50" Class (49.5 Diag.) LED 2160p – Smart 4K Ultra HD Roku TV	2018
Two HP All In One (Staff)	2020

SCHOOL TECHNOLOGY INVENTORY

Qty.

	Purchase Year
One /SUS Desktop computer (School Media Specialist)	2023
One Apple Laptop (School Media Specialist)	2021
One iPad for Ring door opener	Used?

November 15, 2011, Reviewed June 4, 2012, Revised July 19, 2016, Revised April 11, 2017,
Revised March 20, 2018, Revised March 13, 2019, Revised February 12, 2020, Revised March 11, 2021,
Revised April 12, 2022, Revised January 10, 2023, Revised January 11, 2024, Reviewed January 14, 2025.