

Minutes of the South Sioux City Advisory Board

Meeting on February 3, 2021

A meeting of the SSC Library Advisory Board was held on February 3, 2021. The meeting was called to order at 5:05 by Board President Helen Sorensen, who stated that copy of the Open Meetings Act is posted on the north wall of the meeting room and is available for review by all in attendance. Present were board members Jan Johansen, Helen Sorensen and Cicely Douglas in person and Sally Reinert and Vicki Hirschert via zoom. Ian LaVie, Ardel Bengtson and Mary Macomber had notified the board that they would be absent.

Carol Schuldt joined our group to present an idea that she had to have a coat rack installed at the library like the one that is in front of City Hall in Sioux City IA. The discussion was positive with the liability with the City Attorney. She was also going to check to see what the rack itself was made of and how and where in front of the library it would be positioned. We thank Carol for the input, and she would get back to Cicely with what she found out.

Minutes of the December meeting were presented for approval. Motion to accept Jan
Seconded: Cicely. Motion carried.

Librarian Report: Stats

We like the new format as it allows us to see the growth from one month to the next. The question was raised as to when the library would reopen and Cicely asked for our input. We asked what the feeling of the staff and she reported that they would like to remain as is until everyone gets a vaccination, and none were high on the list. Sally suggested she contact Jan at the Health Department to see if they would qualify sooner, she also suggested if an extra dose or doses were available if their name could be put on the list to get theirs at that time.

Director's Report:

None

Old Business:

Counters for the doors have been agreed upon and will be ordered.

New Business:

Jan talked about the role and terms of the Advisory Board are covered in Ordinance 20-10-22 section 58-10. He discussed how it should read and how that is different from the e-mail we received. Cicely will check on that.

A safety training was held for the staff with a couple of members of the Police Department. They did an active shooter drill and walked through the building and pointed out areas of concern and how to address them. A staff meeting followed and they expressed an interest in

doing a CPR training as well and Cicely will contact the Fire Department about doing the training.

It was made aware to Cicely that the key cards used by staff to access the library can easily be copied, so she has made the staff aware that she needs to be contacted immediately to deactivate that card.

Cicely discussed wanting to move a part-time person into a new full-time position. This is a highly qualified individual who has been with the library for a long time. It was discussed if this position was a promotion or a new position and if it needed to be posted at least in house. Cicely will discuss this with the HR person with the City. She also mentioned that she would like to move a part-time person to full-time in the future. We suggested she first talked to the City to see if that would be possible before trying to find a grant to cover the persons cost.

Adjournment:

Jan made the motion and Cicely seconded. Motion carried at 5:47.