

MINUTES OF THE SOUTH SIOUX CITY
PUBLIC LIBRARY ADVISORY BOARD

Meeting on: March 5, 2020

A meeting of the South Sioux City Library Advisory Board was held March 5, 2020.

The meeting was called to order at 5:30pm by President Helen Sorensen who stated that a copy of the Open Meetings Act is posted on the north wall of the meeting room and is available for review by all in attendance. Present were board members Ardel Bengston, Jan Johansen, Sally Reinert, Helen Sorensen, Vicki Hirschert, Ian LaVie, and Director Cicely Douglas.

Minutes of the previous meeting were disseminated for approval. Moved: Jan Johansen. Seconded: Vickie Hirschert. Approved: Yes.

Corrections of minutes: none.

Correspondence and Communications: none.

Librarians report: Stats were distributed. Cicely is keeping additional usage stats including social media, website, study room usage, etc.

Committee reports: Jan Johansen shared information regarding the Public Libraries Awareness campaign.

Old Business: Library Friends Group is being developed. The Library Friends group is a nonprofit that is required to pay taxes on items sold. Books are priced at a very reasonable cost. Cicely is interested in using Square for sales which will create sales records, receipts and allow credit card payments.

New Business:

Cicely attended the Public Library Association (PLA) conference and promised to share her report of the lectures. Several of the new business items are influenced by attending the conference.

The Public Library Survey was completed on time in February. Cicely is looking to the 2021 Library Accreditation and evaluating the library's weeding process which may help the library reach gold accreditation.

The library is focusing attention on developing its adult programming, including the current month's Census Chat, Genealogy Workshop, resume assistance, and computer classes. The library is interested in purchasing new computers in order to offer additional computer classes.

Cicely is considering having a semi-annual staff training which will go over library policy and procedures, but also include safety and emergency training.

Cicely invited the Humane Society for a pet adoption program in August. The possibility of becoming a library with a library cat was brought up, along with concern about liability.

The Foundation will purchase patron counters for the two library entrances. Cicely is preparing a report per the request of Jan Johansen on types of counters.

Cicely is looking into developing a library website and issuing new and durable library cards.

Adjournment: Moved:

Seconded:

Adjourned Time: 6:46pm

President

Secretary