

MINUTES OF THE SOUTH SIOUX CITY

PUBLIC LIBRARY ADVISORY BOARD

Meeting on: 4/01/2020

A meeting of the South Sioux City Library Advisory Board was held April 1, 2020.

The meeting was called to order at 5:30pm by President Helen Sorensen who stated that a copy of the Open Meetings Act is posted on the north wall of the meeting room and is available for review by all in attendance. Present were board members Ardel Bengston, Jan Johansen, Sally Reinert, Helen Sorensen, Vicki Hirschert, and Director Cicely Douglas.

Minutes of the previous meeting were disseminated for approval. Moved: Jan Johansen. Seconded: Sally Reinert. Approved: Yes.

Corrections of minutes: none.

Correspondence and Communications: SOS corporation from Nebraska fee worksheet for reinstating Friends of the Library group. Fill out a report to reinstate and pay \$10 filing fee. Jan Johansen motioned to wait to register until we have members. Mailings are to go out and wait to establish Friends group when people sign up.

Librarians report: Stats were distributed. Social media stats are improving. Attendance has decreased since closing the doors due to COVID-19 but services are still available.

Committee reports: none.

Old Business: Library Friends Group is being developed, but needs other fundraising activities. To be discussed next meeting.

Jan had one repaired chair which came back in great condition. Cost is approx. \$540 charge to the Foundation.

New Business: Website creation for the library. More durable library cards. Possibly changing the logo. Move forward and see what happens. Possible have the Friends group to fundraise. Request to add to the budget.

Patron counters were put into the Gilchrist Grant the library is applying for.

Library Projects: Staff is keeping the library functioning and going. Overturning the collection. Weeded a lot of books including reference. Updating reference. Clearing out the basement. Old law books in the basement will be discarded due to mold.

Dan is working on Sides Room project. Library's 100th anniversary.

Formed committees: social media and library content/movie committee. Part timers can make and edit movies to promote library services.

Tyson Community Liaison: position funded through Tyson. Cicely and Dan are brainstorming ideas on what this position would require, and how COVID19 changes this.

New Hire: Youth Services Assistant position description should attract certain strengths in candidates.

Sides Room: SWOT Analysis on creating a local history center. Company will digitize the newspapers that aren't in State Historical Society will host the newspaper.

CDs and DVDs: library is now purchasing CDs and DVDs through Baker and Taylor. Collection of music and moves are updated and at a discount.

Staff Training: improvement of knowledge of MS Office, and customer service will be a focus during library closing.

Computer room: School would like to rent the computer room where the current book sale is.

Monthly webinars from Holly Dugan will be sent out to Board on a monthly basis.

Cicely joined ARSL and Pioneer Consortium secretary. Library will be migrating collection data to BiblioVation starting May 1, 2020. One benefit is the connection of overdrive to the biblioVation account.

Adjournment: Moved: Jan Johansen Seconded: Vickie Hirschert

Adjourned Time: 6:32pm

President

Secretary