

Minutes of the SSC Public Library Advisory Board Meeting September 1, 2021

The meeting was called to order at 5:01 pm by President Helen Sorenson who stated that a copy of the Open Meetings Act is posted on the north wall of the meeting room and is available for review by all in attendance.

Present were board members Ardel Bengston, Helen Sorenson, Vicki Hirschert, Jan Johansen, Sally Reinert, Mary Macomber and Director Cicely Douglas.

Minutes of the August meeting were presented for approval. Moved to approve with corrections: Jan Seconded: Helen Motion approved.

Director's Report:

1. Cicely reported that managers from Smith Cleaning have been reviewing work not being done in the library. Further improvements being discussed.
2. Cicely reported several problems with safety and security features in the library including smoke detectors and fire alarms.
3. New library cards are ready to be distributed.
4. Work is being done to compile a list of vendors and contract agreements.
5. Library did not receive Preservation Assistance Grant this year. Will reapply in 2022.
6. Beginning next fiscal year stats will be collected in a more concise manner.
7. Living Design reps aren't efficient with cleaning of the aviary. Protocols will be discussed at next supervisor meeting.

Standing and Special Committee Reports: None

Old Business:

1. Policies cannot be discussed or revised until director receives copies of current policies. Jan will see that Cicely receives these before October meeting.
2. Helen moved and Ardel seconded to table discussion of proctoring policy until October meeting. Motion approved.
3. Jan reported that some of the new policies recommended by the state our library already has under a different name. Cicely will acquire further information from the state to see if these are acceptable.

New Business: none

Adjournment:

Moved by Jan Seconded by Ardel
Adjourned time 5:42 pm

Next meeting will be October 6, 2021 at 5pm in library meeting room.