

## South Sioux City Advisory Board December 6, 2023 Minutes

5:00 pm Roll Call: Ardel Bengtson, Jan Johansen, Sally Reinert, Mary Macomber, Veronica Guzman, Vicki Hirschert, Erica Bowman and Cicely Douglas.

Reading previous minutes and reports:

- November minutes were approved as submitted.

Correspondence: RE: Rethinking Libraries

- Council member tours went well. A couple of council members indicated that they would be willing to serve on the committee.
- Next step is to go over report and decide where to go from there.
- Asked Council if we could have some of the Aarpa (sp?) fund.
- Will need to request bids from architectural firms.

Librarian Report: Stats – none to report

Director's Report: Nothing to report.

Unfinished Business:

- Friends of Library
  - Would like to get set up.
    - ♣ Different tiers (monetary)
    - ♣ Would go through the Foundation.
  - Discussed the relationship between Friends of Library and Foundation.
  - Consider running Book Fair at Lewis and Clark elementary. Erica will see if other teachers might be willing to help.

New Business:

- Vote for Secretary: Veronica Guzman as agreed to be secretary as of January 1, 2024.
- Policies
  - Haven House
    - ♣ Discussed the best way to issue library cards for residents since some are not citizens of SSC and would have to pay for the card. ID confirmation may also be an issue.
      - Haven would have to verify that they have a relationship with the party applying for the card.
      - Online cards might be a good option since they are cheaper.
  - Chromebooks
  - Hotspots – 2021 we received a hotspots grant.
    - ♣ Currently have no hotspots in inventory. All were loaned out and never returned.
    - ♣ Still have some tablets that are lendable.
    - ♣ What do we do about items not returned?

- Consult with City
- Talk to JoAnne Gieselman with SHIP.
  
- Local Author collection
  - ♣ Need to set up the parameters.
  - ♣ Tony Lopez and Tim Gillman would be part of the new category.
  - ♣ Sally, Veronica and Cicely will put together recommendation to present to the Board.
- Room policy
  - ♣ Late stays
    - Cicely presented what problems they have been having with parties renting library Meeting Room. She asked for suggestions as to how to address:
      - Do away with the rental policy.
      - Revise the policy to charge larger amounts, i.e., \$50/hour; non-return of the deposit if they go longer than their allotted time. Also make sure to inspect the room before returning the deposit. Any problems with how the room was left would decrease the amount of the deposit returned.

#### Any other new business

- Ardell was contacted by Council Woman Carol Schuldt regarding digitizing of old newspapers. Carol is willing to assist with this project if we do proceed. The grant writer is in favor as well.

#### Adjournment

Next meeting will be January 3, 2024 at 5:00pm in the Library Meeting Room.