

Springfield Memorial Library Board of Trustees Minutes

January 22, 2024

Present: Iro Johnson, Sue Pereira, Kitty Kentsmith Joan Schram, Kathleen Gottsch, Susan Snyder, Kellie Seiber and Sue Startzer

Absent: Neal Eickhoff

Vice President Iro Johnson called the meeting to order at 1:30.

After a review of the minutes of the November 27,2023 meeting Sue Pereira made the motion to accept the minutes and Sue Startzer seconded the motion. Motion carried.

The bills were reviewed, and Sue Startzer made the motion to pay the bills and Sue Pereira seconded the motion. Motion carried.

BUDGET:

Budget: \$ 163,754.66

General: \$6,659.45

Memorial: \$16,060.65

Snider Savings: \$1644.89

Snider CD: \$33,677.70

Bricks Savings: \$977.09

DEPOSITS:

General: \$140 Fines/Fees

General: \$50 Donations Susan Smith

Memorial: \$5100 for Elaine Startzer and Joyce Brader

DECEMBER AVERAGE STATISTICS:

Internet users: 66

New Patrons: 5

Circulation: 1066

Overdrive circulation: 541 * up over 200!

BUSINESS:

Joan Schram made the motion to table the election of officers and Sue Pereira seconded the motion. Motion carried.

The Friends of the Library reported the Cookie Walk earned \$735.

The Durham Pass updates include allowing up to 4 grandchildren age 21 and younger. A family may not use the pass more than twice a year. Sue Pereira made the motion to update the pass policy and Joan Schram seconded the pass. Motion carried.

The Computer Policy updates include no headphones to be used and the library is not responsible for loss of personal data. Sue Startzer made the motion to make the previous updates and Joan Schram seconded the message. Motion carried.

Kellie presented information on the Library Advocacy Day Information. Tuesday, March 19th 4 CE credits are available, and March 20th is Advocacy Day where 8 CE credits are available. Members of the Board of Trustees may earn continuing education credits through attendance.

The UNO practicum Student will begin in February and will spend 60 hours helping/learning the operations of the library.

Kellie announced that the carpet had been “successfully” cleaned. The toilet in the male restroom needs maintenance.

There are many programming updates beginning with the winter reading program and snowflake challenges.

In December 29 students wrote to Santa, and other activities included Teens After Hours Jr. Christmas Party, Christmas Bingo, Polar Express movie day, and 80 persons attended the Noon Year’s Eve party.

In January activities include Milk and Cookie Reading Club, Story Time, Pancakes and Pajamas, and an Adult Painting class will be given by Shirley Santee Smith.

In February activities will include Teens After Hours (older), Valentine bingo, making Valentines, the Chili Contest (February 9th), and an Estate Planning Seminar (Feb 21st).

At 1:59 Sue Startzer made the motion to go into Executive Session and the motion was seconded by Susan Snyder. Motion carried.

Sue Startzer made the motion at 2:03 to come out of Executive Session and Sue Pereira seconded the motion. Motion carried.

Sue Startzer made the motion to accept the annual review for Sally Seiber and to give her a \$.75 per hour raise. Joan seconded the motion. Motion carried.

Joan Schram made the motion to adjourn at 2:04 and Sue P. seconded the motion. Meeting adjourned.

Respectfully submitted,
Kitty Kentsmith

