

**STROMSBURG PUBLIC LIBRARY
BOARD MEETING MINUTES**

January 20, 2016

The meeting was called to order at 7:00 P.M. by Chairman Chris Tordrup. Present in addition were Board Members: Sherri Georges, Bob Greenwall, Bob Johnson, and Library Director Monica Tidyman. Tordrup acknowledged that a copy of the Nebraska Open meeting Law was posted and available for inspection. Additions to this document were noted.

Georges made a motion, seconded by Johnson to approve the minutes of November 16, 2015. Motion carried with the following votes: Georges-“aye”,Johnson- "aye," Greenwall- "aye," Tordrup-“aye.”

Georges made a motion, seconded by Johnson to approve the minutes of December 21, 2015. Motion carried with the following votes: Georges-“aye”,Johnson- "aye," Greenwall- "aye," Tordrup-“aye.”

Correspondence and communications:

Library Director Tidyman received the information that our library website was used as a model example by NLC staff. Other correspondence will appear later in the meeting agenda.

The report of the Librarian was received (see attached). A coordinator for the Summer Reading Program has been secured. The recent children’s event on the theme of “Star Wars” was successful. Enhanced graphics and design for the library website were displayed on the large screen TV. Board documents are a planned addition to the website content. The Friends of the Library annual financial report was presented (attached).

Approval of Expenses

The current expenses to date were examined. A motion was made by Georges seconded by Johnson, to approve the expenses. Motion carried with the following votes: Georges-“aye, Johnson- "aye," Greenwall- "aye," Tordrup- “aye.”

Unfinished Business

The status of the Fusby bequest funds was discussed, along with thoughts on finishing the library basement. Plans for replacing the library dehumidifier are continuing.

Authorization for a staff pay increase was requested by the city office. A motion was made by Georges seconded by Johnson, to approve the increase for the library assistant to \$9.00 per hour

retroactive to January 1, 2016. Motion carried with the following votes: Georges-“aye, Johnson-
"aye," Greenwall- "aye," Tordrup- “aye.”

New Business

On February 8th the library presents its annual report to the City Council. Two options for this report format were presented by the Director; a color graphic format and a traditional text format. (displayed) A motion was made by Georges seconded by Johnson, to approve the report in the graphic format with the text as supplement. Motion carried with the following votes: Georges-“aye, Johnson-"aye," Greenwall- "aye," Tordrup- “aye.”

The Nebraska Library Association dues have been increased to a level beyond the amount budgeted. Options were presented by the Director and discussed. It was decided to move from full board membership (in addition to staff membership) to officers only, reducing the impact on the budget.

The Director presented proposed Library Policy additions necessitated by issues of non-returned materials and equipment (displayed). A motion was made by Greenwall seconded by Georges to accept the proposed additions. Motion carried with the following votes: Georges-“aye, Johnson-
"aye," Greenwall- "aye," Tordrup- “aye.”

Conferences and Workshops

Workshop and online educational opportunities were printed on the agenda and described by the Director. No action required.

Adjournment

Georges moved and Greenwall seconded a motion to adjourn. The motion passed with the following votes: Georges-“aye,” Johnson-"aye," Greenwall- "aye," Tordrup-“aye.”

Submitted by Bob Greenwall

November/December 2015

Circulation

November-~~2014~~-618 **2015**-787

December-~~2014~~-800 **2015**-746

OverDrive-November-89 December-99

November/December Statistics

Library Visitors-November 540/December 514

Computer Users- November 92/ December 107

New OverDrive Users- November 1/ December 2

Copy Machine- November 7/ December 16

Fax- November 3/ December 4

Microfilm- November 2/ December 2

Accu-Cut- November 1/ December 1

Laminator- November 1/ December 1

Wi-fi- November 27/ December 28

Materials Added/Deleted in November/December 2015

Books-November-47/-10 December-22/-107

DVD's-November-3/ December-6

Activities in November/December 2015:

Other Book club-No meeting/December-3

Book Club-6/5

Storytime-15/10

Genealogy Club-4/no meeting

Read Aloud Week-8, 0, 2, 0

Princess Party-40 approximately (27 children)

Craft Day-4

Movie Days in December-17/11

Game Days-10/9

LEGO Day-3

Meeting Room

Deena Kopetsky-Scrapbooking

Director's Notes:

-I have begun working on action items highlighted in the Strategic Plan such as collecting information for Senior Services in the area and discussing housing resources.

-Program planning is done through the month of April and I have someone interested in coordinating our Summer Reading Program.

-Christmas vacation activities at the library were well attended.

-Dorinda and I have focused on improving some of our computer literacy skills by teaching ourselves how to make graphs, flyers, reports and Facebook cover photos by using Pictochart, PicMonkey and Canva.com. We hope to share our knowledge with the business community and others in Stromsburg.

-If the board approves, we will begin posting board minutes and accompanying material on our website.

Library

REPORT

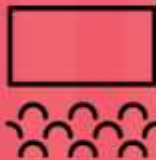
2014-2015

This fiscal year was a busy one at the library as we tried many different programs to see where our place is in the community. We began providing activities for the elementary children during days off from school and holiday breaks. We also began a new book club this year.

Revenue/Expenses



Materials



Adult Programs-58
Children's Programs-35
Summer Reading Programs-13
Other: Monthly Book Clubs,
Preschool Story Hour



Cardholders-682
Library Visitors-7199
OverDrive Users-54
Nebraskard Users-14

Accreditation

Library Accredited by the Nebraska Library Commission until
September 30, 2018
Library Board Accredited until July 31, 2017
Library Director Certified at Level III-L until October 30, 2018