

STROMSBURG PUBLIC LIBRARY
BOARD MEETING MINUTES
November 16, 2020

The meeting was called to order at 7:05 P.M. by Chairman Chris Tordrup. Present in addition were Board Members: Bob Greenwall, Jessica Pallas, Beth Sparrow, Crystal Seydlitz, and Library Director Monica Tidyman. A copy of the Nebraska Open Meeting Law was posted and available for inspection.

Minutes of Previous Meetings

A motion was made by Sparrow, seconded by Greenwall, to approve the minutes of the October, 2020, meeting. Motion carried with all "ayes (Greenwall, Pallas, Sparrow, Seydlitz, and Tordrup).

Correspondence and Communications

The Nebraska State Historical Society Foundation sent a free copy of their sponsored limited edition keepsake book *Cut in Stone, Cast in Bronze: Nebraska's Historical Markers & Monuments* by Jeff Barnes. The book for the first time catalogs, photographs, and locates nearly 300 of the earliest historical markers and monuments of Nebraska.

Report of the Director

Library Director Tidyman presented her report as distributed. A printout of circulation details by category was also distributed. Given the current circumstances of COVID, circulation numbers remain relatively constant. Julie Olson turned in her resignation for assistant librarian on November 16, 2020. A motion was made by Greenwall, seconded by Sparrow, to approve her resignation. Motion carried with all "ayes" (Greenwall, Pallas, Seydlitz, Sparrow, and Tordrup).

Report from Basement Committee

Initial meeting for the Basement Committee was on October 26th, 2020 at 7 P.M. The meeting reviewed the current floorplan and design, included a tour of the basement as it presently sits, expanded and discussed goals, and made the initial goal to re-evaluate costs. The next meeting will be held on December 8th, 2020.

Approval of Expenses

The current expenses to date were examined. A motion was made by Greenwall, seconded by Seydlitz, to approve the expenses. Motion carried with all "ayes" (Greenwall, Pallas, Seydlitz, Sparrow, and Tordrup). The Christena Fusby 2020 annual report was also distributed for review. Approximately \$17,828.47 of the interest from the fund was used for computers, circulation software, roof repair, and books. The current account balance sits at \$290,334.87.

Unfinished Business

None this Month

New Business

The December meeting for the approval of claims was set for December 21st, 2020 at 5:30 P.M. A bid was provided by Vyve for internet service. A motion was made by Seydlitz, seconded by Sparrow, to reject the bid from Vyve and keep Windstream as the current internet provider. Motion carried with all "ayes" (Greenwall, Pallas, Seydlitz, Sparrow, and Tordrup). A bid was provided by Madi Baker for cleaning up the landscaping of the library. The board

discussed and removed the option for cleaning the gutters due to liability concerns. The total current bid amount came to \$560.00. A motion was made by Tordrup, seconded by Sparrow, to approve the bid. Motion carried with all "ayes" (Greenwall, Pallas, Seydlitz, Sparrow, and Tordrup). The library board completed a 15 minute training seminar covering parliamentary procedure for CE credits.

Adjournment

A motion was made by Greenwall, seconded by Tordrup, to adjourn. Motion carried with all "ayes" (Greenwall, Pallas, Seydlitz, Sparrow, and Tordrup). The next meeting for approval of expenses would be December 21st.

Stromsburg Public Librarians Report

November 2020

Circulation

October **2020** – 621 **2019** – 807 **2018** – 683

OverDrive- **2020** – 207 **2019** – 159

October Statistics

Library Visitors- 290

Computer Users-12

New OverDrive Users-0

Copy Machine-34

Fax-3

Microfilm-0

Accu-Cut-0

Laminator-0

Wi-fi-21

Materials Added/Deleted in October

Books – 63/-10

DVD's – 0/0

Activities in October:

Meeting Room

Building Committee

Director's notes-

- Inventory is progressing well. While we are scanning books we are taking care of any problems in the records and getting rid of duplicate barcodes by updating the old ones that cause problems. This was also a good opportunity to weed some old books out – are they worthy of a new barcode?

-Glenn has installed the new computers so we are set for the next year.

-I was invited to the Women's Civic Improvement Meeting in October to give them an update on the library.

-I attended the Polk County Libraries meeting and learned about some new program ideas that hopefully we can implement soon.