

STROMSBURG PUBLIC LIBRARY
BOARD MEETING MINUTES
January 21, 2021

The meeting was called to order at 7:01 P.M. by Chairman Chris Tordrup. Present in addition were Board Members: Bob Greenwall, Jessica Pallas, Beth Sparrow and Library Director Monica Tidyman. A copy of the Nebraska Open Meeting Law was posted and available for inspection.

Minutes of Previous Meetings

A motion was made by Sparrow, seconded by Greenwall, to approve the minutes of the November 16th, 2020, December 8th, 2020, and December 21st, 2020, meeting. Motion carried with all “ayes (Greenwall, Pallas, Sparrow, and Tordrup).

Correspondence and Communications

The library received a “Thank you” and a “Happy Holiday’s” card from Schindler Elevator for using them to service and up-keep the elevator. The Nebraska Library Commission extended the required accreditation for the library board into 2023. Each Nebraska public library board of trustees must participate, collectively, in twenty hours of continuing education (CE credits) during each three-year certification period. Originally, our certification was set to expire 7/21/2021.

Report of the Director

Library Director Tidyman presented her report as distributed. A printout of circulation details by category was also distributed. Given the current circumstances of COVID, circulation numbers remain relatively constant. The library received the \$1,000 Internship Grant. The grant must be used by November of 2021. The tentative plan is to hire an intern for after school or over the summer to help run a coding or book club for younger students.

Report from Basement Committee

The last meeting for the basement committee was January 11th, 2021. The committee received initial design proposals from Clark Enersen Partners, ADA with Miller & Associates, and Wilkins ADP. The committee decided the next steps were to look into funding, library law and proceedings moving forward, and to discuss further questions in regards to the proposals. The next meeting will be held on March 8th, 2021 (No February meeting).

Approval of Expenses

The current expenses to date were examined. A motion was made by Tordrup, seconded by Sparrow, to approve the expenses. Motion carried with all "ayes" (Greenwall, Pallas, Sparrow, and Tordrup).

Unfinished Business

A motion was made by Greenwall, seconded by Sparrow, to approve the updated bid from Madi Baker for \$300 for landscaping clean-up and improvement. Motion carried with all "ayes" (Greenwall, Pallas, Sparrow, and Tordrup).

New Business

The library trustees reviewed as a board the strategic plan for the Stromsburg Public Library for 2018 – 2023. No changes were made to the strategic plan. The annual library report will be presented to the City of Stromsburg on February 8th. The

annual report presents highlights and statistics for the 2020 year. Discussion was had for the clearing and organizing of the library's Nebraska section. Board members Bob Greenwall and Beth Sparrow agreed to help library director Monica Tidyman review and purge the section of books no longer necessary to keep within the library.

Adjournment

A motion was made by Sparrow, seconded by Pallas, to adjourn. Motion carried with all "ayes" (Greenwall, Pallas, Sparrow, and Tordrup). The next meeting would be February 15th.

Stromsburg Public Librarians Report

January 2021

Circulation

December- **2020** – 628 **2019** – 571

OverDrive- 2020 – 160 **2019** – 125

December Statistics

Library Visitors- 269

Computer Users- 12

Wi-fi- 24

Copy Machine-9

Fax- 2

Microfilm- 0

Accu-Cut- 1

Laminator- 0

New OverDrive Users- 0

Materials Added/Deleted in December

Books- 42/0

DVD's- 4/0

Activities in December:

Craft Day -4

Movie Day – 4

Bingo – 12

Meeting Room

Director's Notes:

-The state statistical report (Bibliostat) was submitted and the next form for E-rate has opened for filing.

-We have received the Internship Grant again this year. We were going to do it as an after-school job starting in January but due to the changes in staff I'm going to wait and develop a new plan. We might still be able to do something afterschool, otherwise we will do a summer internship. I would like the intern to develop and run a program like a book club or code club for younger students or their peers.

-Library accreditation has been pushed back another year – we will need to renew our accreditation in 2023 at this point.