

STROMSBURG PUBLIC LIBRARY
BOARD MEETING MINUTES
May 18th, 2021

The meeting was called to order at 7:08 P.M. by Interim Chairman Beth Sparrow. Present in addition were Board Members: Bob Greenwall, Jessica Pallas, Crystal Seydlitz, and Library Director Monica Tidyman. Board Chairman Chris Tordrup was absent. A copy of the Nebraska Open Meeting Law was posted and available for inspection. A notice of the meeting was posted in the Post Office, City of Stromsburg Office, and the Stromsburg Public Library.

Minutes of Previous Meetings

A motion was made by Greenwall, seconded by Pallas, to approve the minutes of the April 19th, 2021 meeting. Motion carried with all “ayes” (Greenwall, Pallas, and Sparrow with Seydlitz abstaining due to absence).

Correspondence and Communications

Board Chairman Chris Tordrup presented the library with a letter of resignation on May 18th, 2021. Ken Cooper provided the library with a \$1,000 donation to be used as seen fit for the library’s current needs or wants. Monica will send a thank-you for the generous donation.

Report of the Director

Library Director Tidyman presented her report as distributed. A printout of circulation details by category was also distributed. A large number of materials deleted were recorded due to the clean out of old inventory and materials. Monica and Sunni attended an Apollo Users Meeting to gain tips and tricks for the patrons and everyday use. Apollo automatic service calls were added for patrons in addition of emails. Book Club began meeting again. On July 7th, the Snakes & Lizards show by the NE Game & Parks will be at the library. The show is provided for free.

Report from Basement Committee

At this time there is no update from the basement building committee. The vote and approval for the project has been tabled by the board until the now vacant board and chairman position has been filled.

Approval of Expenses

The current expenses to date were examined. A motion was made by Seydlitz, seconded by Pallas, to approve the expenses. Motion carried with all "ayes" (Greenwall, Pallas, Seydlitz, and Sparrow).

Unfinished Business

The 2021-2022 annual library budget discussion was held in regards to increases and changes to the budget. Increases in costs include but are not limited to: Salaries, materials, computer software (Apollo), magazines, and the cleaning contract. A motion was made by Greenwall, seconded by Seydlitz, to provide a \$3/hour salary increase for Library Director Monica Tidyman. Motion carried with all "ayes" (Greenwall, Pallas, Seydlitz, and Sparrow). A motion was made by Pallas, seconded by Seydlitz, to approve the 2021-2022 annual budget. Motion carried with all "ayes" (Greenwall, Pallas, Seydlitz, and Sparrow).

New Business

A motion was made by Seydlitz, seconded by Greenwall, to approve the summer intern, Jacelyn Michelle, and the

summer reading coordinator, Anna Osten, for the 2021 summer season. Motion carried with all "ayes" (Greenwall, Pallas, Seydlitz, and Sparrow). A motion was made by Greenwall, seconded by Pallas, to approve the use of the \$1,000 donation from Ken Cooper on supplies and board games to create a board game collection for the library. Motion carried with all "ayes" (Greenwall, Pallas, Seydlitz, and Sparrow).

Conferences and Workshops

The NLC Webinar: Fiber to Your Library is being held on Tuesday, May 25th, 9:30 A.M. -12:00 P.M. or Thursday, May 27th, 12:30 - 3:00 P.M. Monica will require a substitute to attend the webinar and will coordinate accordingly. The webinar is at no cost to the library.

Adjournment

A motion was made by Pallas, seconded by Greenwall, to adjourn at 8:09 P.M. Motion carried with all "ayes" (Greenwall, Pallas, Seydlitz, and Sparrow). The next meeting would be Monday, June 21st, 2021.

Stromsburg Public Librarians Report

May 2021

Circulation

April 2021 – 793 2020 – 748

OverDrive-

April 2021 - 154 2020 – 145

April Statistics

Library Visitors- 343

Computer Users-20

New OverDrive Users- 0

Copy Machine-17

Fax-3

Microfilm-0

Accu-Cut-1

Laminator-0

Scanner-0

Wi-fi-15

Materials Added/Deleted in April

Books –54/- 454

DVD's- 8/-4

Activities in April:

Story Time – 2/10

Book Club – 7

Hosted Polk County Libraries Meeting

Genealogy -2

Meeting Room-

Women's Club

Swedish Festival

Cross County – Jo Nielsen

Director's Notes-

-Sunni and I attended the Nebraska Apollo Users Meeting in Seward on the 15th. We learned many tips and tricks that help us and our patrons when using Apollo that we've implemented. I did have Apollo turn on auto-calling. If a patron wants to be contacted via telephone call (versus text or email) the system will automatically call them for us. This service is \$.10 a call. Average cost for most libraries in the area was less than \$50/year. There is another add-on that shows pictures of each item in the catalog but that costs an extra \$500.

-As you can see, Book Club began meeting again. Looking forward to having them back in the library.

-Summer Reading plans are progressing. We are going to try to hold a couple of escape rooms again in June.

