

STROMSBURG PUBLIC LIBRARY
BOARD MEETING MINUTES
March 20th, 2023

The meeting was called to order at 7:01 P.M. by Chairman Beth Sparrow. Present in addition were Board Members: Ken Cooper, Jessica Pallas, Crystal Seydlitz, Amanda Woodruff and Library Director Lauran Ostberg. A copy of the Nebraska Open Meeting Law was posted and available for inspection. A notice of the meeting was posted in the Post Office, City of Stromsburg Office, Economy Hometown Market and the Stromsburg Public Library.

Minutes of Previous Meetings

A motion was made by Pallas, seconded by Woodruff, to approve the minutes of the February 20th, 2023 meeting with corrections. Motion carried with all “ayes” (Pallas, Woodruff, Cooper, Seydlitz and Sparrow).

Correspondence and Communications

The library received additional donations in memory of the late Eleanor Hatfield to purchase two books and from the cousins of Jim Wilson a large stuffed Melissa & Doug giraffe, a Mapula embroidery giraffe and one adult book along with two children’s books one of which will be used as a prize for a contest.

Report of the Director

Library Director Ostberg presented her report for March as distributed. A printout of circulation details by category was also distributed. Materials continue to be added for the enjoyment of library patrons, attendance to the library and activities continue to increase from 2022 numbers, and use of the libraries many amenities also continue to increase. The new morning and afternoon origami event was a hit and well attended!

The amended E-Rate Grant Form 470 has been completed and submitted.

Lauran attended the Read-a-thon at Cross County on February 28th, and read to the second graders

She has also completed the basic skills course, Library Governance, for her Public Librarian Certificate.

Approval of Expenses

The current expenses to date were examined. A motion was made by Cooper, seconded by Pallas, to approve the expenses less the late credit card late fees. Motion carried with all “ayes” (Cooper, Pallas, Seydlitz, Woodruff and Sparrow).

Unfinished Business

Upon further research and discussion Woodruff moved and Cooper seconded a 5-year lease purchase on a new copier with Eakes Office Plus. Motion carried with All “ayes” (Woodruff, Cooper, Pallas, Seydlitz and Sparrow).

New Business

A motion was made by Woodruff seconded by Cooper to accept the resignation of Library Assistant Maria Brewer as of March 14th, for health reasons. Motion carried with all “ayes” (Woodruff, Cooper, Pallas, Seydlitz and Sparrow).

Lauran will again start advertising on social media, in the Polk County News and post in various places around town for the open library assistant position.

The board began discussion on the annual budget and needs of the library for the 2023-2024 budget request to the city council. Additional and further discussion will be held over the next couple library board meeting to finalize and prioritize items.

The review and update of library policies was tabled to the April meeting due to time constraints.

Conferences and Workshops

Lauran attended the Polk County Librarians meeting on February 22nd, the CASTL meeting on February 23 via Zoom and the online conference “Big Talk from Small Libraries 2023”. The next CASTL meeting will be held on March 24th via Zoom.

Adjournment

Meeting was mutually adjourned at 8:42 P.M. Next meeting will be Monday, April 17th, at 7:00 P.M.