

STROMSBURG PUBLIC LIBRARY
BOARD MEETING MINUTES
April 17th, 2023

The meeting was called to order at 7:00 P.M. by Chairman Beth Sparrow. Present in addition were Board Members: Ken Cooper, Jessica Pallas, Amanda Woodruff and Library Director Lauran Ostberg. Board Secretary Crystal Seydlitz was absent. A copy of the Nebraska Open Meeting Law was posted and available for inspection. A notice of the meeting was posted in the Post Office, City of Stromsburg Office, Economy Hometown Market and the Stromsburg Public Library.

Board member Amanda Woodruff filled in as Secretary and took notes for meeting minutes.

Minutes of Previous Meetings

Approval of the March 20th meeting minutes was tabled till the May meeting due to the absence of Board Secretary Crystal Seydlitz.

Correspondence and Communications

The library received a donation in memory of the late Lois Behr and a book from Dana Westring.

Report of the Director

Library Director Ostberg presented her report for April as distributed. A printout of circulation details by category was also distributed. Materials continue to be added for the enjoyment of library patrons. The amended E-Rate Grant Form 470 has signed with Windstream.

The library has welcomed two new volunteers Bob Greenwall and Nora Zinnel!

Lauran has completed the basic skills course, Introduction to Cataloging (Organization of Materials) for her Public Librarian Certificate.

Approval of Expenses

The current expenses to date were examined. A motion was made by Cooper, seconded by Pallas, to approve the expenses. Motion carried with all “ayes” (Cooper, Pallas, Woodruff and Sparrow).

Unfinished Business

Prior to signing the lease/purchase of the new copier it was discovered there was not enough funds in the current year budget to cover the cost of the larger model. So, the extra funds needed will be put into the 2023-2024 budget and we will pursue it in the fall once the new budget is in effect.

Lauran reported there has not been a lot of interest in the Assistant Librarian position, due to proposed rate of pay. After some discussion it was proposed that we may need to adjust the library hours to make it more manageable for Lauran to handle on her own if there is no applicants in the next week or two.

New Business

In the past the library has always employed a summer reading intern, however with the lack of a Library Director, there was not ample time to advertise for this position. Currently there is still a need for one, especially with no Assistant Librarian on staff. Lauran mentioned Emily Tandy has expressed interest in this temporary position. After some discussion

a motion was made by Cooper, seconded by Sparrow to offer the Summer Reading Coordinator position to Emily Tandy. Motion carried with all “ayes” (Cooper, Sparrow, Pallas and Woodruff).

The board continued discussion on the 2023-2024 budget, the final proposal and list of requests need to be submitted to the city council by May 12th.

The review and update of library policies was tabled till the May meeting due to time constraints.

Board member Pallas had to be dismissed at 7:47 pm.

Conferences and Workshops

The Polk County Librarians will be meeting on Tuesday April 25th, the next CASTL meeting will be April 21st via Zoom and the Public Library Accreditation 2023 Workshop will be an online webinar.

Adjournment

Meeting was mutually adjourned at 8:27 P.M. Next meeting will be Monday, May 15th, at 7:00 P.M.