

Patron Library Computer Use Policy

Date Approved:3/13/2018

Approved by Library Board

Date Amended: 7/11/2023

1. Patrons agree to abide by the library policies on public use workstations and accessing the Internet.
2. Parents/guardians are responsible for their children's Internet use.
3. Children under the age of 10 must have a parent present while their child is on the Internet, if the child is not sure how to use the computer.
4. Users must have some basic computer skills. Library staff will help computer users with what they can. The amount of help is dependent on time of the librarian.
5. Patrons must sign in at the front desk to use the computers for basic use or Internet.
6. Computers are on a first come basis. Patrons whose cards are not in good standing can be denied computer use. Computer use is at the discretion of the librarian.
7. Each block of time will be 1/2 hour. If one comes in for a computer you may stay on for up to an hour. Computers may be used only once a day.
8. Maximum of 2 persons per workstation is allowed. You should keep your chairs out of other patron's space.
9. All black and white copies are \$.15 per page, color is \$.75. All pages printed must be paid for.
10. Any site that is considered to be pornography by the library staff is not permitted.
11. Users are not allowed to delete, add, or modify installed hardware or software or to install personal software onto library computers.
12. The Library is not responsible for damage to any user's disk or computer, loss of data, or liability that may occur from patron's use of the Library's computers.
13. You may not download or save to our computers. All storage devices brought in need to be free of viruses
14. The Library is not liable for costs incurred through patron use of fee-based services.
15. Users must comply with United States copyright law and all other applicable laws.
16. Use of computer stations will end 10 minutes before closing.
17. The patron is to restart the computer after they are done with their session.

In compliance with the Children's Internet Protection Act, note the following. The computers owned and operated by the Superior Public Library will be used for educational, informational and recreational purposes only. They may not be used for unauthorized, illegal or unethical purposes. Patrons may not send, receive or display text or graphics that may reasonably be construed as obscene or child pornography.