The Tilden Public Library Board met at the public library on August 13, at 5:00 p.m. following the posting of the notice in three public places. Trustees present were Anne Dexter, President; Maggie Rutjens, Vice-President; Georgia Wyatt; and Lisa Meyer, Secretary. Cindy Simeon, Library Director, was also present. Autumn Paden was absent.

Anne called the meeting to order at 5:02 p.m.

A copy of the Open Meetings Act was on display and all present were made aware of the availability of the information. The agenda was presented for approval. Maggie made a motion to accept, seconded by Lisa. Motion carried.

The minutes from July were presented for approval. Georgia made a motion to accept the minutes, seconded by Maggie. Motion carried.

CORRESPONDENCE
No correspondence received.

FINANCIAL REPORT
The current financial report was reviewed and discussed. Lisa made a motion to accept the report, seconded by Georgia. Motion carried.

LIBRARIANS REPORT
The written Librarian’s Circulation and Activities report was submitted and copies were made available to the public. A copy has been attached to and made a part of the minutes.

UNFINISHED BUSINESS
- Cindy updated the members about estimates requested for concrete and brick repairs. She has spoken to Rick Volk twice about replacing the bricks, who stated that he would be able to replace them, however he still has not come by the library to do so, nor has he contacted Cindy. She also contacted Jose Para for the 2nd time about supplying an estimate on concrete work and asked if he could have it to her by this meeting date. He said no problem that he would work one up and bring it over, however no estimate has been received.

- Cindy discussed the issues she was having with some of the kids hanging out in the library. The Board is aware of the three that were asked to leave and not come back for the rest of the summer. Although there have still been some problems and reprimanding both inside and out, most of the kids who are using the library have been relatively behaving.

NEW BUSINESS
- Although the budget for 2018-2019 has not been completed, there was discussion about what will be needed and possible increases. Cindy will have the budget completed this week and the Board will meet in a special budget meeting to review it before submitting it to the City Clerk.
• The main library printer is having some major issues, again. Elite has been out to replace drums, etc. Still continuously jams, color is always off and takes forever to warm up. Russ brought estimate to purchase a new printer taking the old one for a trade in. The new printer will be 5385.00 with the same type maintenance agreement as previous, however the cost per page is less. After discussion the Board agreed to purchase the printer from Elite with funds in the library Money Market account. Lisa made the motion, Georgia seconded. Motion carried.

• Cindy updated the Board about the ongoing Accreditation process and reports for the library, which is due Oct 1. She will need to update the library’s 3 year Strategic plan which will need to include Community Response needs. She will send out surveys to the community to collect data and information.

• Cindy informed the Board that she has lined up T & J Landscaping for snow removal this year. She talked to them about what is needed, our hours and the billing process for the library.

• Lisa brought up an idea regarding the funds in the Money Market account and suggested that we speak to Jared about the possibility of placing a portion of it into short term CD’s in order to earn additional interest. The money market account, which is kept aside for repairs, equipment, and capital improvements is growing from distributions of the Bonds and not being used. Short term would be 6 months or a year. Cindy will ask Jared from Edward Jones to come to our next meeting to discuss this and give us an update of the Bonds invested.

Anne adjourned the meeting at 5:58 p.m.

The next meeting is scheduled for Sept 10th, 2018 at 5:00 p.m.