

RAYMOND A. WHITWER
TILDEN PUBLIC LIBRARY

202 South Center St / POB 457 • Tilden, NE 68781
Ph: 402-368-5306 | fax: 402-368-5515
email: librarian@tildenlibrary.org | website: www.tildenlibrary.org



To reduce the impact of a COVID-19 outbreak, the library is taking temporary steps to protect the health of our customers, employees and the public by restricting library access to employees only beginning Saturday, March 21, 2020 until further notice. The staff will continue to work at the library during regular working hours and will be available by phone for checking out material, copies & faxes, research, and what ever other services we can offer you which will not require you to have to come into the building.

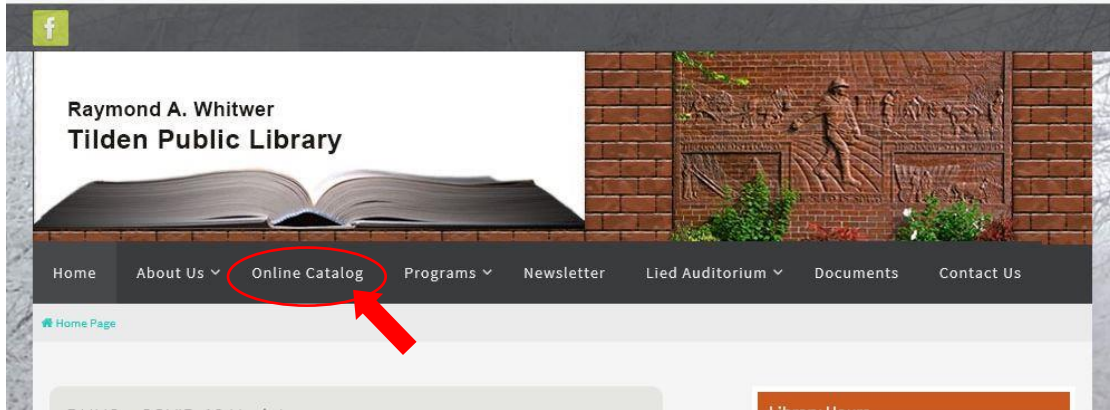
So that you can search for titles of all the books and DVD's that are in our library collection, we encourage you to use our online catalog. You can find a link to our catalog on our website at www.tildenlibrary.org and by following the on the next 2 pages. *(If you are already familiar with using the Look-Up Tablet in the library, this is the same).* When you locate an item (s) you would like to check out, call us at 402-368-5306 and we will be happy to pull it and process it for you. Soon we will have a door bell at the door to let us know you are at the front or back entrance, but in the meantime just call when you arrive and we will meet you at the door with your item (s). If you are need to have copies made or send a fax, call us and we will be happy to meet you at the front entrance and copy or fax your documents for you while you wait.

For returning books & DVD's please use the outside book drop on building south of the front entrance. We will be waiving all overdue fines during throughout this ordeal. However, we ask that if possible please try to return your items on or as close to the due dates as possible so that others will be able to have access to them as well. We will continue to make reminder calls to those with overdue items.

We will try our very best to make this situation as easy as possible for you, and to continue servicing our community as best we can. Please call us if you need assistance at 402-368-5306.

Accessing Our Online Catalog

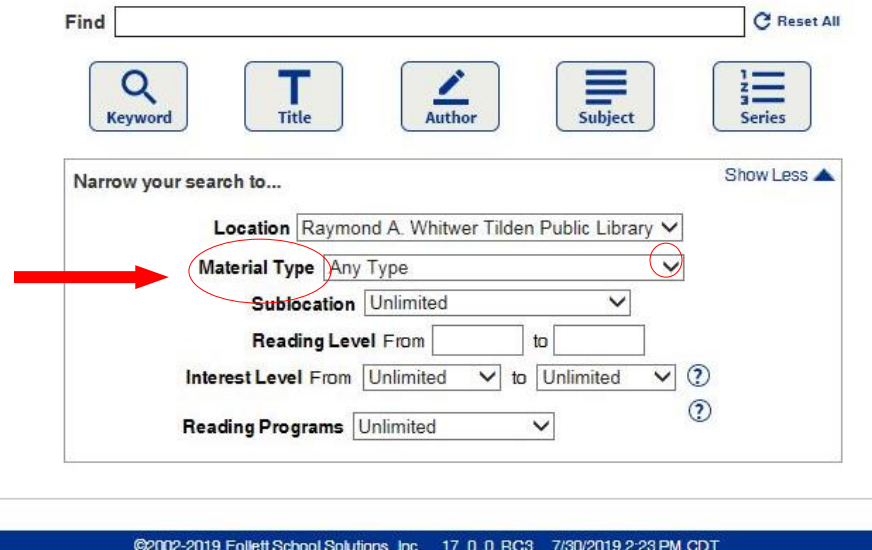
On the internet go to our website at www.tildenlibrary.org. The *Online Catalog* link is located on the left side of the upper task bar.



When you have reached the Online Catalog Page click onto [Raymond A. Whitwer Tilden Public Library](#) to open the Library Search page.



At the Library Search page in the **Material Type** field you can leave it at Any Type or use the drop-down menu if you only want to see titles for Videos or Books.



In the **Find** field you can type in a book or DVD title, author's name (Last, First), Subject, Series name or a Keyword and click the appropriate button underneath. You can also type in DVD or Book and hit the Keyword button for a list of all of our DVD's & Books.

After you click the appropriate button you will see a page with either the title you requested or a list of items you were searching for. On the left-hand side of the page you will see **1 of 1 available** (which means available) or **0 of 1 available** (already checked out and not available). Clicking onto the title will open up another window with more information about that item.

You also have options of how to sort your list (Call Number; Title, Author Name, etc.)

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|-----------------------|---------------------|---|
| Call Number meanings: | 000.00 – 999.99 | Adult non-fiction |
| | AF | Adult Fiction (LP – Large Print; N – Nebraska book) |
| | E | Easy or Picture book |
| | DVD | DVD movies |
| | J 000.00 – J 999.99 | Juvenile Non-Fiction |
| | JF | Juvenile Fiction |
| | Y 000.00 – Y999.99 | Young Adult Non-Fiction |
| | Y | Young Adult Fiction |