

**RAYMOND A. WHITWER
TILDEN PUBLIC LIBRARY
Patron Information**

202 S. Center St / POB 457 • Tilden, NE 68781 • 402-368-5306
email: librarian@tildenlibrary.org • website: www.tildenlibrary.org

We welcome you to our library. It is here for the enrichment and convenience of the community. Please feel free to make use of our facility and take advantage of our services anytime during our hours:

Monday - Friday: 10:00 am – 6:00 pm
Saturday: 10:00 am – 2:00 pm
Sunday: CLOSED

PATRON PRIVILEGES AND RESPONSIBILITIES

When you apply for a library borrower's card, you are granted full library privileges and agree to two conditions: (1) all information you give on your application is correct and kept current; and (2) you accept full responsibility for all items borrowed on your card number and agree to pay all charges for late, damaged, or lost items. If you permit the use of your card number by another person, you are responsible for that use. Borrowers are registered without charge. A current driver's license may be requested as proof of residency for those who reside outside of the Tilden City limits. As a borrower, you may have 5 items (printed material & audio books), and/or 2 movies checked out at any one time. We may at any time limit the quantity of material checked out if we deem necessary. Length of borrowing time is outlined below, and due dates will be stamped on each item. All items can be placed on hold.

Books (print & audio) and Puzzles: These items are loaned for a two-week period and will be automatically be renewed for another period of two weeks, unless they have a waiting list.

Magazines: Current and back issues of magazines may be borrowed and loaned for a one-week period and cannot be renewed. Earlier return is encouraged to allow maximum use of the magazines by others.

DVD's: Movies will be loaned for a one-week period and cannot be renewed.

OVER DUE ITEMS AND FINES

As a library member, you have the privilege of checking out material at no cost to you. Please be considerate of this privilege and return your items by the dates they are due. Attempts will be made to remind and notify patrons of overdue materials. The continued failure to acknowledge or respond to these attempts may result in the loss of library privileges. Since mistakes can be made by both the library and the borrower, and it is in the best interest of the patron to discuss any discrepancies with library personnel. Considerations may be given to those who make an effort to discuss or resolve an overdue issue. Effective 8/11/21 fines will no longer be charged for overdue material.

LOST OR DAMAGED ITEMS

Replacement costs will be imposed on borrowed items which have been lost or damaged. If preferred, the borrower may choose to replace the lost or damaged item themselves. Fines will be waived on any item replaced or when the replacement cost is collected.

SERVICES

The library offers the use of a public internet access computer lab, consisting of 10 computers and a printer. (Please see the Internet Usage Policy for computer lab rules and guidelines).

There are 3 non-internet computers for children available in the children's section, installed with games and learning programs.

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Public access Wi-Fi is available throughout the library and auditorium for use with laptops and other electronic devices. Parental Permission slips are required for minors 17years and under who wish to use Wi-Fi or Internet services.

Patrons also have use of the OPAC catalog computer to search for books and material.

Our Harold A. Ritter Genealogy and Research area consists of digital archived issues of Tilden and Meadow Grove Newspapers as far back as 1893, along with Ancestry.com library edition and other historical databases and resources.

For a small fee, the library has a fax machine, printers/copiers, scanner, small laminating machine.

Faxes:	Outgoing - .25 (flat fee)	Incoming - .50 1 st page, .25 each additional page
Prints /Copies:	B&W - .25 ea	Color - .50 ea
Laminating:	Up to 8.5"x 11" paper size - \$1.00 ea	

Outreach: It is our policy that books and materials be accessible to all patrons. Prior arrangements can be made for delivery and pickup of material to patrons of Westwood Homes, Prairie View Assisted Living Center and area shut-ins.

EBOOKS

The Tilden Public Library is a member of a consortium through the Nebraska Library Commission and Nebraska Overdrive. With your library number, patrons are entitled to borrow and download books and audio books through this Nebraska Library ebook system at no charge. The link for ebooks can be found on our website, which will guide you through the account process. How-to guides for different e-readers are also available at the circulation desk.

USED BOOK SECTION

The library offers a used book section for anyone wishing to purchase a used book. Donated and discontinued library books help build the used book section, with proceeds going to the Tilden Library Foundation to help fund library related needs.

AUDITORIUM USAGE

The Lied Auditorium is available for private and public functions, parties, meetings, workshops, events, seminars and programs. For scheduling and fee information, please contact the library director.

The library also offers a variety of entertaining and informational library sponsored programs and events in the auditorium and library area, which are open to the public. These programs and events are advertised in the Tilden Citizen, flyers, in our newsletter, on our website and the library Facebook page.

We hope that you enjoy your membership with the Tilden Public Library and take advantage of everything we have to offer. Please feel free to contact us with any questions or concerns you might have. We are here for you, and to ensure that your experiences at the library are beneficial and enjoyable. Additional information through our library policy can be obtained on our website.

Thank you for becoming a patron of the Raymond A. Whitwer Tilden Public Library.