

Raymond A. Whitwer Tilden Public Library Circulation, Expense, and Activity Report

Report Date: Sept 9, 2024

CIRCULATION		Aug	Jul	EXPENSES		
YA / Adult Non-fiction	31		19	<i>3 pay periods</i>	Payroll & taxes	\$10,663.91
Juvenile Non-fiction	8		18		Emp Exp Pension / Ins	\$412.71
YA /Adult Fiction	259		269		Office Supplies	\$199.74
Juvenile Fiction	346		373		Operating Expenses	\$116.50
Magazines	28		49		Computer Expenses	\$89.98
DVD Movies	101		101		Books/ Mags/ Movies	\$525.89
Computer Lab / WiFi	54		42		Utilities	\$1,222.32
Audio Books	1		0		Property & WorkComp Ins	\$0.00
Equipment	56		87		Repairs & Maintenance	\$105.00
Puzzles	4		0		Dues & Meetings	\$0.00
New Patrons	11		9		Printing & Publications	\$0.00
In-House /Misc/ Research	99		148		Contracted Labor	\$0.00
TOTAL	998		1115		Contracted Services	\$340.00
Adult Patron Visits	317		513	Capital Outlay/ Improvement <i>(Menards charge - roof/walls)</i>	\$6,009.34	
Juvenile Patron Visits	180		246	TOTAL EXPENSES	\$19,685.39	
eBook checkouts	145		167			
New eBook registrations	2		0			

AUGUST ACTIVITIES

- Aug** Yoga classes: Mondays 3:30 / 5:45 / 7 pm; Thurs Chair Yoga 9-10am
- Aug 12** Library tour for Basset Library Director and Intern 10am
- Aug 12** Quilt committee meets for thank you cards 10am
- Aug 12** Library Board meeting 5pm
- Aug 17** Dance Halls & Ballrooms - Author presentation with Austin Truex 7pm 62 attended
- Aug 24** Private party held in Auditorium 11am - 1pm

AUG ACTIVITIES

- Sep** Yoga classes: Mondays 3:30 / 5:45 / 7 pm; Thurs Chair Yoga 9-10am
- Sep 9** Library Board meeting 5pm
- Sep 12** Cindy attends ARSL (Assoc for Rural Small Libraries) virtual conference all day
- Sep 17** MCLA (Madison County Library Assoc) meeting in Newman Grove 9:30 am (Cindy)
- Sep 24** Rod Johnson Land Auction in Lied auditorium 9am - 1pm

RAYMOND A. WHITWER TILDEN PUBLIC LIBRARY
Library Board Meeting

August 12, 2024

The Tilden Library Board met at the Tilden Public Library on August 12, 2024 following the posting of the notice in three public places. Trustees present were Maggie Rutjens, President; Sandra Rutjens, Vice President; Marie Paulk, Trustee and Georgia Wyatt, Trustee. Cindy Simeon, Library Director, was also present. Faye Dunn, Secretary, was absent.

Maggie called the meeting to order at 5:01 p.m.

A copy of the open meetings act was on display and all those present were made aware of the availability of the information.

The agenda was presented for approval to be adopted. Sandra made a motion to accept, seconded by Marie. Motion carried.

The minutes from June were presented for approval as there was no July meeting. Marie made a motion to accept the minutes, seconded by Sandra. Motion carried.

CORRESPONDENCE AND COMMUNICATIONS

None

FINANCIAL REPORT

The current financial report was review and discussed. Cindy updated the Board on the Edward Jones and Cornerstone Bank accounts. Sandra made a motion to accept the report, Georgia seconded. Motion carried.

LIBRARIANS REPORT

Cindy reviewed statistics and events. Cindy asked for suggestions or volunteers to perform dance demonstrations for the upcoming Ballroom & Dance presentation. There were some suggestions but no takers among the Board members.

OTHER REPORTS

None

UNFINISHED BUSINESS

- Cindy updated the Board about the roof/upper walls repair. Joe has ordered the main materials he needs from Menards, which should be arriving in 3 – 5 weeks. Cindy will transfer \$6000 from the library MMT account to the City account to cover these costs.

RAYMOND A. WHITWER TILDEN PUBLIC LIBRARY
Library Board Meeting

NEW BUSINESS

- Cindy informed the Board about the requirements for the library accreditation process for including the strategic plan/community needs assessment. She handed out questionnaires, consisting of City and Library needs questions, to the members in order for them to collect data and information from community members. The Board will be acting as a focus group for this plan.

QUESTIONS OR COMMENTS FROM THE BOARD MEMBERS

There are no other questions or comments from the Board members.

The next meeting will be September 9, 2024 at 5:00 p.m.

A motion was made by Sandra to adjourn the meeting and seconded by Marie. Motion was carried.

The meeting was adjourned by Maggie at 5:30 pm