

## **November 7, 2019 Valley Public Library Board of Trustees Minutes**

**Call to Order:** President Cole Buffington called the November 7, 2019 meeting to order at 6:30 p.m.

**Pledge of Allegiance:** The pledge of allegiance was recited.

**Roll Call:** Trustees answering roll call: Cole Buffington, Theresa Samson and Kyle Held. Librarian, Sami Voshell Stewart, also in attendance.

**Proof of Posting/Open Meetings Act Poster:** The meeting was held in accordance with the Nebraska Open Meetings Law, with meeting notice posted in the post office, city hall, and the library bulletin board. Continuously updated copies of the agenda were maintained on the library's bulletin board and the library's website. President C. Buffington pointed out the Open Meetings Act poster on the wall of the meeting room.

**Approval of Agenda:** Motion to approve by T. Samson second by K. Held. Yeas: C. Buffington, T. Samson, K. Held. Nays: None. Motion carried 3- 0. There were no consent agenda items which required approval.

**Recognition of Visitors/Correspondence:** Gerri Nordell, Friends of the Library,

**Public Comment:** President C. Buffington asked for public comment. None was given.

**Approval of Prior Meetings Minutes:** Motion to approve the minutes as presented was made by K. Held, second by T. Samson. Yeas: K. Held C. Buffington and T. Samson . Nays: none. Motion carried 3- 0.

### **Reports**

A. **Board President:** No official report.

B. **Library Director:** S. Stewart handed out a written document of the Librarian's report, which she went over verbally and answered questions from the Board. Our new budget cycle has started and new budget requests were granted. Discussion on the need for an emergency plan , Sami will draft ideas and present them at a later meeting.

C. **Friends of the Library:** Gerri Nordell read the Friends report. Special note was made that the Friends recently purchased 3 magazine subscriptions and the new book put out by the Omaha World Herald, 24th and Glory, for library use. This years Library Book and Bake Sale will be Dec. 7th, this is the Friends' largest fundraiser of

the year. The library may need to stay open an hour later than usual, to accommodate the patrons coming in for the sale.

- D. Foundation:** The foundation received a \$400.00 donation from the St. Johns, Valley chapter of the Knights of Columbus; this will be used for the 2020 Summer Reading program.

### **Old Business**

- A. Discussion Notes:** None.

### **New Business**

- A. Yearbook Digitization:** This is a free service done by the Oklahoma Correctional Institute. All yearbooks from Valley High School and DC West can be put on a disc. Motion to approve was made by K. Held and seconded by T. Samson. Yeas: K. Held, C. Buffington, T. Samson. Nays: None. Motion carried 3 - 0

- B. Inclement Weather Policy:** Discussion on whether "late starts" should be an option. After discussion, a motion was made to keep the unwritten rule that it will be at the discretion of the director. Policy will remain the same. T. Samson made the motion and K. Held seconded. Yeas: K. Held, C. Buffington and T. Samson. Nays: None. Motion carried 3 -0.

- C. Short Takes for Trustees:** The board and library director watched the Strategic Planning video and then held a brief discussion.

### **Comments and Announcements by Board Members**

Board members congratulated Library director on her recent marriage and noted that Sami's last name is now Stewart.

**Meeting Adjournment** was announced by President, C. Buffington at 7:12p.m.  
Next meeting is January 9, 2020 at 6:30 p.m.

Respectfully submitted,

Theresa Samson, secretary