

May 14, 2020 Valley Public Library Board of Trustees Minutes

Call to Order: President Cole Buffington called the May 14, 2020 meeting to order at 6:31 p.m. Because of Covid 19 restrictions, the meeting was held using the Zoom application.

Roll Call: Trustees answering roll call: Cole Buffington, Theresa Samson, Kyle Held, Teresa Mejstrik. Librarian, Sami Stewart, also in attendance.

Proof of Posting/Open Meetings Act Poster: The meeting was held in accordance with the Nebraska Open Meetings Law, with meeting notice posted in the library windows and on web site . Continuously updated copies of the agenda were maintained on the library's bulletin board and the library's website.

Approval of Agenda: Motion to approve by T. Samson second by T. Mejstrik. Yeas: C. Buffington, T. Samson, K. Held, T. Mejstrik. Nays: None. Motion carried 4- 0. There were no consent agenda items which required approval.

Recognition of Visitors/Correspondence: None.

Public Comment: None was given.

Approval of Prior Meetings Minutes: Motion to approve the minutes as presented in email to all board members was made by T. Mejstrik, seconded by K. Held. Yeas: K. Held C. Buffington ,T. Samson, T. Mejstrik, Nays: none. Motion carried 4- 0.

Reports

A. **Board President:** No official report.

B. **Library Director:** S. Stewart had emailed her written document of the Librarian's report; she then went over verbally and answered questions from the Board during our Zoom meeting. Of particular notice was that library accreditation has been extended to 2021. Sami also reported that the check out software that has been upgraded, it is a lot more intuitive and user friendly.

C. **Friends of the Library:** No report.

D. **Foundation:** No official report, however; the foundation will be participating in the Omaha Gives campaign and will be promoted on facebook .

Old Business

A. **Discussion Notes:** None.

New Business

A. Gail White Retiring/ Hiring committee: Part time Library assistant, Gail White will be retiring this summer; but will still be available to sub. Cole Buffington and Teresa Mejstrik will serve on the hiring committee in search of a new assistant.

B. COVID-19 Update: During the closure, the library staff disinfected everything, performed inventory and cataloging and have been available for phone reference and tech help. The live facebook story times are especially popular; it was decided to go ahead and restart curbside circulation. We will aim for a slow start back to full services on June 1, 2020. The check out stations have been rearranged to accommodate social distancing and are also wheelchair accessible.

C. Comments and Announcements by Board Members: All of the board members expressed their sincere thanks to Sami and the entire library staff for the outstanding job they've done during the Covid 19 crisis. They have maintained a wonderful online presence and were great assistance to the community.

Meeting Adjournment was announced by President, C. Buffington at 7:02p.m.
Next meeting is July 9 at 6:30 p.m.

Respectfully submitted,

Theresa Samson, secretary