

## November 12, 2020 Valley Public Library Board of Trustees Minutes

**Call to Order:** President, Cole Buffington called the November 12<sup>th</sup>, 2020 Board Meeting to order at 6:33 p.m.

**Pledge of Allegiance:** The pledge of allegiance was recited.

**Roll Call:** Trustees answering roll call: Cole Buffington, Kyle Held, Teresa Mejstrik, and James Musson. Theresa Samson was absent. Library Director Sami Stewart was in attendance.

**Proof of Posting / Open Meetings Act Poster:** The meeting was held in accordance with the Nebraska Open Meetings Law, with meeting notice posted in the post office, City Hall, and the library bulletin board. Continuously updated copies of the agenda were maintained on the library's bulletin board and the library's website.

**Approval of Agenda:** Motion to approve by T. Mejstrik, second by J. Musson. Yeas: Buffington, Held, Mejstrik and Musson. Nays: None. Motion carried 4-0. There were no consent agenda items which required approval.

**Recognition of Visitors/Correspondence:** Gerri Nordell, Secretary of Friends of the Library was present.

**Public Comment:** C. Buffington asked for public comment. None was given.

**Approval of Prior Meeting's Minutes:** Motion to approve the minutes as presented was made by K. Held, second by T. Mejstrik. Yeas: Buffington, Held, Mejstrik, and Musson. Nays: None. Motion carried 4-0.

### REPORTS

**Board President:** No official report.

**Library Director:** S. Stewart handed out a written document of the Librarian's Report which she went over verbally and answered questions from the Board.

**Friends of the Library:** G. Nordell read a report and answered questions from the board.

**Foundation:** No report, their next meeting is Tuesday, November, 17<sup>th</sup>.

### Old Business

**COVID-19 Update:** The board discussed the ongoing COVID-19 situation, and decided to keep current measures in effect. The library will remain closed on Saturdays, and patrons are encouraged to limit their visits to 30 minutes. Due to new directed health measures, the library can only operate at 25% capacity.

## **New Business**

Discussion was held on opening the library for special holiday events, the Valley Tree Lighting, and the annual book sale. It was decided that the library will not open for the Valley Tree Lighting due to concerns about reaching capacity, and staff exposure to large numbers of people. Approval was given for the annual book sale, with some changes. There will not be a bake sale this year, and the book sale will run for an entire week during the library's normal open hours. Library staff will assist with taking payment for book sale items, and members of the Friends will be available off and on to assist with the sale.

Fine Free Discussion: S. Stewart presented a policy change proposal to eliminate late fees on items. Discussion was held on the amount of the library's fine revenue and how the policy change would affect return of materials. Fees will still be assessed on items marked "Lost" (more than 4 weeks overdue) and items that are damaged. Motion to approve the policy change was made by K. Held, second by J. Musson. Yeas: Buffington, Held, Mejsirik, and Musson. Nays: None. Motion Carried 4-0.

Short Takes for Trustees was tabled, as a majority of the board members present had commitments following the meeting.

## **Comments and Announcements by Board Members:**

None.

**Meeting Adjournment** was announced by C. Buffington at 7:17 p.m. Next meeting will be Thursday, January 14th at 6:30 p.m.

Respectfully submitted,

Sami Stewart, acting as Secretary