

Valparaiso Public Library Request for Reconsideration of Materials

Date Submitted: _____

The Board of Trustees of The Valparaiso Public Library has delegated the responsibility for selecting and evaluating Library resources to the Library Director and has established formal reconsideration procedures to address concerns about those resources. The first step in those procedures is to complete this form. If you wish to request formal reconsideration of a Library resource, please return the completed form to the Library Director. Your concerns will then be added to the Agenda of the next meeting of the Board of Trustees. For the Board to consider your concerns, you must be present to discuss them.

Your Name: _____

Street Address: _____

City: _____ State: _____ Zip _____

Phone: (____) _____

Do you represent yourself? ____

Do you represent an organization? If so, please name it: _____

Describe the material on which you are commenting:

____ Book ____ Textbook ____ Video ____ Display ____ Magazine ____ Library Program

____ Audio Recording ____ Newspaper

____ Electronic information/network (please specify)

____ Other: _____

Title: _____ Call Number: _____

Author/Producer _____ Publication date: _____

DISCUSSION: Please answer these questions as completely as possible.
Use the back of this sheet and additional pages as necessary.

1. What brought this resource to your attention?
2. Have you examined the entire resource? If not, what specific parts have you examined?
3. What concerns you about the resource? (Please be specific; for example, cite pages.)
4. What do you feel might be the result of reading or viewing this resource?
5. For what groups or individuals would you recommend this resource?
6. Is there anything good about the resource?
7. Are you aware of the judgment of this resource by literary or other professional critics?
8. What do you believe is the theme of this resource?
9. What would you like your Library to do about this resource?
10. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?
11. What material of equal literary or informational value would you recommend that would convey as valuable a picture and perspective of the subject treated?

Signature of Complainant: _____