

Valparaiso Public Library

Board of Trustees Meeting Agenda

Tuesday, February 7th, 2023 at 7:00 pm at the Valparaiso Public Library

1. **Call to order**
2. **Approve/Amend Agenda**
3. **Approval of Minutes**
 - a. January 3rd, 2023 - Regular Meeting
4. **Recognize Guests/Public Comments**
5. **Library Director Report**
 - a. Monthly Library update and review
 - b. Grant updates
6. **Financial Update & Approve Bills**
 - a. Update from Village of Valparaiso Clerk
 - b. Financials for October 1st, 2021 - September 30th, 2022
 - c. Petty cash form & account coding
7. **Old Business**
 - a. Valparaiso Village Board **January** meeting updates concerning the library
 - b. Schedule a Special Policy meeting (review Finance Policy, petty cash, etc.)
 - c. Review presentation to Village Board to increase hours per month allowed for staff (potential 10-15 hours) - Carrie & Jennifer
8. **New Business**
 - a.
9. **Library Board Representative for Village Board Meeting & discussion points**
10. **Agenda for March Meeting**
11. **Adjournment**