

Valparaiso Public Library

Board of Trustees Meeting Agenda

Tuesday, May 2nd, 2023 at 7:00 pm at the Valparaiso Public Library

1. **Call to order**
2. **Approve/Amend Agenda**
3. **Approval of Minutes**
 - a. April 4th, 2023 - Special Meeting
 - b. April 4th, 2023 - Regular Meeting
4. **Recognize Guests/Public Comments**
5. **Library Director Report**
 - a. Monthly Library update and review
 - b. Grant updates
6. **Financial Update & Approve Bills**
 - a. Update from Village of Valparaiso Clerk
7. **Old Business**
 - a. Valparaiso Village Board last month meeting updates concerning the library
 - b. Review and Approve new and revised policy documents
 - i. Petty Cash Policy
 - ii. Fundraising Policy
 - iii. Volunteer Policy
 - iv. Staff Policy
 - c. Discuss presentation to Village Board to increase hours per month allowed for staff (potential 10-15 hours extra per month) - Carrie & Jennifer
8. **New Business**
 - a.
9. **Library Board Representative for Village Board Meeting & discussion points**
10. **Agenda for next monthly Library Board Meeting**
11. **Adjournment**