

Library board meeting
May 2nd 2023 7:05pm

Attendees: Carrie Trutna, Julie Mueller, Jennifer Potter, Denise Johnson and Jill Tran
Guests: Debi Woodburn and Stephanie Nelson

Call to Order

Approval of Agenda

Denise motions to approve the agenda, Julie 2nd the motion

Julie: yes

Jen: yes

Denise: yes

Jill: yes

Carrie: yes

Motion passed

Approval of Minutes

April 4th Special meeting minutes

Jennifer motions to approve minutes, Julie 2nd the motion

Julie: yes

Jen: yes

Denise: yes

Jill: yes

Carrie: yes

Motion passed

April 4th Regular meeting minutes

Denise motions to approve minutes, Jen 2nd the motion

Julie: yes

Jen: yes

Denise: yes

Jill: yes

Carrie: yes

Motion passed

Recognize Guests/Public Comments

Library Director Report

Please see the attached Director's report.

Financial Update & Approve Bills

No bills to approve.

Review current financial report and discussed how we are on track with our budget for the year.

Old Business

- a. The Village has approved for extra hours.
- b. Review and Approve new and revised policy documents

Petty Cash Policy

Motion to approve made by Jill, 2nd by Denise

Julie: yes

Jen: yes

Denise: yes

Jill: yes

Carrie: yes

Motion passed

Fundraising Policy

Move to next months meeting

Volunteer Policy

Motion to approve by Jen, Denise 2nd

Julie: yes

Jen: yes

Denise: yes

Jill: yes

Carrie: yes

Motion passed

Staff Policy

Will move to next months meeting.

- c. Discussion of the hours for the Village Board was done during the Director's Report.

New Business

Library Board Representative for Village Board Meeting

Agenda for Next monthly Library Board meeting

Adjournment

Motion to Adjourn the meeting made by Jen, 2nd by Julie

Julie: yes

Jen: yes

Denise: yes

Jill: yes

Carrie: yes

Motion passed, Meeting adjourned at 8:15pm