

**Verdigre Public Library
Report to Village Board
February 2018**



**by Katie Hollmann,
Library Director**

Requested Statistics:

- **SILVER LEVEL Accreditation thru 2020** (every three years, improved from bronze)
- All \$ rec'd credited, expended (fiscal year Oct 2016—Sep 2017)

REVENUE (total \$30,273) *pie chart available*

Village \$20,361 County \$4,200 State \$645

Other \$5067 [copies \$1546, book sales \$451, fines \$59, donations \$1698, meeting room rent \$60, interest \$4.30, grants \$1250. Also erate grant *credit* of \$743 for internet]

EXPENDITURES (total \$28,138) *pie chart has more details*

Total staff (6) \$17,113 Total collection \$3,339 Total other operating \$7685

- Number materials in library — books 9207, video 612, audio 394, games 18 (ex. legos), ebooks/audios downloadable 24,506/11,906 *thru our NEOverdrive subscription*
- Periodical subscriptions — 4 (e.g. *Verdigre Eagle, school annual*). Otherwise we offer 65+ titles in Magazine Exchange for patrons
- Materials added (605) and withdrawn (1178—more than usual b/c weeding prior to going online)
- Number materials circulated — 3,710 (from the library), 4006 (with Overdrive downloads)

BIG Projects of 2017

Technology Plan

Strategic Plan (aka Community Needs Assessment *How can the Library benefit Verdigre?*)

Library Re-Accreditation (achieved silver!)

Two teen summer interns

Migration from Windows 98 ILS to Apollo/Biblionix (online library software) on 12-7-17

Inventoried 80% of collection prior to going online

Adult programming (first two sets)

Summer Reading Program 2017: *Build a Better World*

Kolach Days participation (sidewalk book sale & Lego Guy)

Daycare Book Swaps
 Cooking for Kids
 "Fenceline Photos" by Stan Buman
 Intro to Birdwatching: Enjoying Birds Here
 How to Keep Your Car Running
 Groceries with Connie

Art Shows by K-12
 Lego Guy
 Movie Matinees

Poinsettia Sales
 Bill of Rights 225th Anniv. Exhibit

Other 2016-17 Statistics:

- 406 library card holders
- 4,088 library visits (2562 adults and 1526 children)
- Open 26 hrs/wk year-round (1,352 for year)
- Computer usage 3,032 (1382 on library's computers, 1650 wi-fi estimate)
- Summer Reading Program (SRP) had 81 youth participants; Lego Guy and Jim Cosgrove concert had 200 kids and 155 adults attend
- 51 programs hosted for children & adults with attendance of 892 . Additionally library hosted 4 art shows, Bill of Rights Display & 26 daycare books swaps
- 48 different volunteers
- 36+ donors of materials and/or \$ (five Main St. businesses donated to SRP)
- 25 licensed databases funded thru NE Library Commission (i.e. trusted info.) plus more with our Apollo subscription (accessed thru library's catalog or website)
- Technology Services for public: 15x5 internet, free wi-fi, 8 public computers (one new in '17; seven from 2011 BTOP grant), color copier, document camera, scanner, fax, digital projector, 1-on-1 tech help from Director
- Continuing Education hours by Director: 45 c.e.u. (also 3 classes toward Public Librarian Certification)
- Grants/scholarships applied for : erate, summer internship, TRLS continuing ed.
- Staffing—Library Director (\$9.75/hr, .54 FTE *full-time equiv.*); Assistant Librarian (\$9.45/hr, .11 FTE); 2 Substitutes (\$9.45/hr). *Wages same since Nov. 2016.*

Bruce Arant Illustration Workshop

Mr. Stinky Feet in concert

Book2Craft: Roses

Octoberfest Bonanza benefit for Library

Verdigre Vanocce
 Czech Travelogue

Story Hours

Herbalism with Barbara

READ-at-the-POOL

Coin Collecting

Paint Nite Tropical Verdigre

Getting to Know your Sewing Machine

Also in 2017:

- ◇ At NLA State Convention (Oct.) Director learned about **Erate category 2 funds** (internal connection of internet access, i.e. hardware). Applied for grant and Verdigre Library is approved for **\$9413.00** over five years at a 70/30 match.
- ◇ Verdigre Library hosted debut of “Fenceline Photos” art show then coordinated for it to go to five more Nebraska libraries (Newman Grove, Neligh, Hooper, Clarkson, Hartington)
- ◇ Coordinated getting Czech translations of Verdigre businesses for Improvement Club
- ◇ Created *Verdigre Area Businesses Phone Directory* (part of Library’s Strategic Plan is to help Village with Economic Development & Tourism)
- ◇ NCDHD hosted a workshop here; Library has an updated meeting room policy.
- ◇ Added local ILL (inter-library loan) with Creighton (via Creighton Director’s husband Jeff Macke at Lumberyard)
- ◇ Collaborated with Girls Softball to host Jim Cosgrove (“Mr. Stinky Feet”) in concert after games with Osmond
- ◇ Marcella Forejt retired after 10 years as assistant librarian and Library hosted a reception for her (Sep. 2017)
- ◇ Library Foundation hosted Paint Nite *Tropical Verdigre*, Shamrock card sales & Poinsettia sales

Challenges

- ◇ Further technology updates needed. IT services are needed.
- ◇ Online ILS (Apollo/Biblionix) will cost \$800/year.
- ◇ Lighting in Library (especially in winter) is dim. South aisle needs attention.
- ◇ Village Clerk turnover was a challenge (3 in 2017; Shawn Jacobs is proving an excellent Treasurer for the Library!)
- ◇ Library Board felt uncertainty all year about status of Library’s finances. Improved record-keeping seems to be in place for 2018.
- ◇ Budget constraints meant less flexibility for the Director in meeting patrons’ needs.
- ◇ Director found the Library Board unhelpful on the big projects. Examples: Technology Plan was on agenda Jan-May, Strategic Plan was on agenda Jan-June and August, Budget Prep on agenda Jun-Aug. Nevertheless Board receives credit on all documents.
- ◇ The director wage is too low for this much specialized work. If wages stay the same KH prefers to be an assistant librarian.

LIBRARY BOARD of TRUSTEES
Alisha Bartling—President (2018)
Pam Kotrous—VP (2021)
Jane Bartos—Secretary (2018)
Shannon Vesely—Member & Library Foundation (2021)
Chelsea Fuchtman, then Darla Gilreath—Member & Library Foundation (2018)

LIBRARY FOUNDATION BOARD
Zoe Vakoc
Kristi Rohrer
Shelly Rudloff
Shannon Vesely
Chelsea Fuchtman (until Dec 2017)
Darla Gilreath (starts Feb 2018)

STAFF
Katie Hollmann—Director
Barbara Salvatore—Asst. Librarian
Pat Holland—Substitute Librarian
Marcella Forejt—Substitute Librarian (retired as Asst. Lib. in 9/17)
Stephanie Shakespaere—2017 summer intern
Jordan Brewer—2017 summer intern