

Maltman Memorial Library Board Meeting Minutes

November 8, 2017

Roll Call was called, and Sharyl, Deb, Bev, Teri, Marilyn, and Mandy were present.

Ken Fairbanks was also present for the meeting.

The minutes from the October meeting were approved by Teri and seconded by Sharyl.

All Old business has been taken care of.

Monthly update

- November 15th the movie "Sully" at 7:00p.m.
- November 20th book club at 10:00a.m.
- November 22nd "Captain Underpants" movie at 10:00 a.m. for no school day movie day
- December will have the gingerbread house contest with four classes and will be judged by the library board members on December 18th. The prizes were donated by subway.
- Kids movie night will be set for December 11th
- Adult movie "Christmas Angel" will show on December 18th

Strategic Plan Suggestion box

- Request handicap doors
- Door threshold is too tall for wheelchairs
- Deb thank you note from a patron
- Copy of the suggestions to be copied and given to Holly
- Adjust a delay on the door if possible

Possible build for handicap accessible bathroom and windows to the park were discussed.

New Business

Book club books- The director of the library oversees the book club list of books. More books need to be selected from the books the library already has so that the cost is lowered. Book club kits are also available through the library commission which is free of charge except for the cost to have the books shipped back.

Discussion for the author of 4 stars in the Window to come and speak for the community. The Author will cost \$50 through the humanity speakers. Teri made a motion to get the author to come to speak and Sharyl seconded the motion.

Bylaws need to be written and approved. The strategic plan must be written and sent in to the Library Commission by July.

Do a Review of the past years expenses 2014-2017

City need to help to assist in getting tax exempt forms and paperwork done for the library at places that supplies are purchased.

Amazon prime needs to be considered to get rid of shipping cost or the possibility of an amazon business account needs to be considered.

Review books

Phone bill is costs \$60 each month for one phone/fax line and Mandy will contact charter to see if we can change our phone/fax service to them and get a lower rate.

Mandy and Deb will check into getting the doors at the front to be handicap accessible and ADA compliant. They will also get more information an ADA compliance for the building.

Public Comment- None

Ravenna has an open house for their new library that was built which would be a good place to go and get ideas.

Next meeting will be Wednesday, January 10, 2018 at 6:30 p.m.

(we will attempt to keep the meetings to 1hr)