

Meeting Minutes Library Board

February 8, 2018 10:00 a.m.

- Roll Call, Marilyn, Sharyl, Teri, Jane, Deb, and Teri Present. Bev was absent.
- Charter has been contacted again with no results and Mandy will contact them again on Monday.
- The Window will be stained by Greg and then Pella will put the window in when it is ready. The window will be paid for out of the library fund.
- Thank you for donations were sent out.
- The humanity speaker application has submitted and paid for. The humanity speaker will be at the community center and put on by the library. The room at the community center has been reserved for Monday, August 6, 2018 and 6:00 p.m. The speaker will be open to the public. The cost was \$50 for the library with no charge to use the community center. Publicizing the speaker will need to comply with the humanities Nebraska guidelines
- Marilyn gave an annual report to the city council. She gave an update on the goings on at the library including the education that the library staff and board have had so far this year. She updated on the library Libib system, website to be put up, the new changes we have made as well as the ways the staff has been working on tightening up on the budget. The tax exempt forms have been completed to help to save us money. The programs that are going to be offered for the library to be able to do once we get to be accredited.
- Maltman Library will be receiving more funds which are unclaimed from the Shirley Iams estate.
- Interest from the Iams account is now put in a CD and the interest which is earned from the CD is being put back into the CD.
- The city was updated of repairs that need to be done at the library. The Mayor is going to come over and see what can be done for repairs on the floor in the bathroom and he is going to check the water stains on the city.
- Strategic Planning workshop will be available at the Grand Island Public Library will be available free of charge for the board members to go. An alternative is that the board members can come into the library and get education by watching the webinars which are archived on the library commission website.
- We will now be purchasing our ink for the printer from Amazon. We got 5 cartages for the price of one cartage from Eaks.
- 2 people need to come in and go through and prove the policies for the library. Sharyl and Jane offered to be on the committee to approve the policies. Terri made a motion for Sharyl and Jane to be the policy committee and Marilyn seconded it.
- The NLA Annual conference is coming up. We found that we can save \$100 by becoming a member of the NLA. The Decision for the NLA conference is tabled for a later date. There is a 3 in one workshop on April 20, 2018 at the Kearny Library. The motion for Mandy and Deb to go to the 3 in one workshop in

Kearny with being paid hourly for that day and reimbursement for mileage used. The motion was made by Teri and seconded by Sharyl then the vote was taken 4/0.

-Deb gave an update on the summer reading program. We ordered 25 geodes for the summer reading program as well as a rock kit for the program. We also learned some great ideas for the summer reading program as well as other programs that would be great for the adults.

-Christine brought up to Marylyn that she suggests that they have Mandy and Deb write everything that they do at work on their time card. The idea was considered and it was voted on at 4/0 that Mandy and Deb will continue to fill out their time cards as they do right now. Deb will continue to get paid holidays as stated in the handbook.

-A Donation request was made to Dollar General for water and snacks for the summer reading program.

-Next Meeting will be on March 8, 2018. We will need to have the information to be put on the agenda needs to be in by February 26th.

-The board members were all given a copy of the technology plan which the tech will be go over annually.

-Teri made a motion to adjourn the meeting and Sharyl seconded it. And the Meeting was adjourned at 11:00 am 4/0