

MINUTES

Maltman Library Board

Date | time September 13, 2017 | 6:30 p.m. | *Meeting called to order by* Marilyn Engelker

In Attendance

Debra Fairbanks-Library Director, Mandy Koperski, Marilyn Engelker-President, Beverly Voss-Secretary, Teri Braddy, Jane Wagoner, Sharyl Kimminau, Mavis Reiter

Approval of Minutes

Board

Minutes were gone over and approved with no corrections to be made.

Clarified that Mandy has 30 hours a week and Deb has 38 hours a week. Mandy and deb then put in a request for the NLA/NSLA 2017 conference. The cost for registration will be \$30 for each employee. Plus, the cost of mileage and 22 hours work time for the conference. Hours will be made to stay on budget. Library will be closed on Thursday, October 12, 2017 for the conference. It was voted on and approved. The board will play the \$60 required to add to the scholarship money the library commission will be granting to pay for the registration. The Motion was made to approve the conference by Teri and seconded by Sharyl.

Marilyn talked to Holly and the Lawyer is contacting the estate for the Iams estate to try to get the remainder of the estate disbursed to the charities.

The next meeting date has been decided for Wednesday, October 11, 2017 at 7: 00 p.m. at the Maltman Memorial Library.

Wipe it cleaning services estimate was proposed at \$2,600 for 52 weeks of weekly cleaning. Mandy can clean for 2 hours a week at \$9.29 per hour for \$18.58 per week. The motion was made for Mandy to continue cleaning the library and to bill the library monthly for the cleaning at \$9.29 per hour. The motion was made by Sharyl and Seconded by Jane.

The Use of Cleaning chemicals and supplies for the city's provider will be tabled and decided later due to lack of price information. The Trash pickup will be discontinued at the end of September to help to keep cost down.

The board members were given a strategic plan template to work on before the next meeting.

Marilyn will be doing the making of the agenda for the next meeting and will also post the agenda around town.

Next Meeting

Wednesday, October 11, 2017 | 7:00 p.m., Maltman Memorial Library Meeting

Adjourned at 8:00 p.m.

Motion made by Teri and seconded by Marilyn