

Maltman Memorial Library

Meeting Minutes

October 10, 2019

Board President Marilyn Engelker called the meeting to order at 10:00 am.

Open Meetings Act acknowledged.

Board member roll call taken with Mavis Reiter, Mary Harders, Marilyn Engelker, Bev Voss, Deb Fairbanks, library director, present. Jane Wagoner was absent.

Other attendees: Mayor Greg Cramer.

Bev left the meeting at 10:10 am. Marilyn stated she will visit with Bev. Mary agreed to take minutes for the meeting.

Mary moved and Mavis seconded approval of the September minutes with minor edits. 3/0 approval. Minor Edits: 1) noting motion made by Mary and seconded by Bev was to approve extending Thursday afternoon hours by 1 hour, 2) have minutes note 19 surveys were reviewed, and 3) have minutes state the next date for the Dream Sessions was 9/24/19 (not 10/29/19), 4) Hall County Grant of \$5,000 will be used for computers, Summer Reading Program and humanities speaker.

Financial Report: Deb stated no September report available for review, August's financial report was the last available prior to the meeting. Deb presented expense receipt copies for \$407.74 book order and supplies totaling \$22.28.

Audience participation: Mayor Cramer commented

He wants the city council "kept in the loop" about library employee changes. Since library employees are paid by the city, new hire must be approved by city council. He asked how the library is advertising for applicants and recommended having the opening posted to the city's website and facebook page.

Some community members are upset that historical Wood River information on microfilm was thrown away due to water damage sustained in the March flood. The items were stored at the old city building. At the time the items were thrown away, Deb didn't know the library commission offered cleaning and restoration services for microfilm.

He noted items stored in totes at the end of the library's book aisles posed a hazard. Mary asked about offsite storage and Mayor Cramer said there would be some space available at the new city hall building.

Suggestion Box: None

Library Director's Report:

Deb reported on the NLA conference in La Vista she attended. An article in this past week's Clipper detailed the workshops attended.

Deb stated the carpet needs professional cleaning. Marilyn stated we need to determine if the budget allows for this.

After school program discussed.

Deb is going on vacation from 10/28 thru 11/5. For these days the library will operate with reduced hours. Hours will be posted online, in the clipper, at the post office and at the library. Board members will work the hours so the library can be open each day except Oct. 31<sup>st</sup>. With the 31<sup>st</sup> being Halloween (other activities going on) and a Thursday (slow day) it was decided to not open the library that day.

Building Committee Report: Next "Dream Session" is Nov. 12<sup>th</sup> at 7 pm. Eric Neilsen, Heather Rotter and Staci Nutt will compile a community survey concerning library wants and needs.

Old Business: Mary made a motion the Board approve the by-laws updated at the September meeting. Mavis seconded. Board approved 3/0.

New Business & Announcements: Mandy is reducing her part-time hours considerably. She will still help Deb with Media/technology issues. Deb will advertise for another part-time person in newspaper and on city facebook and website. The position will be advertised until filled.

Adjournment: Mavis moved and Mary seconded the meeting adjourn. 3/0 approved. Meeting adjourned at 12:40 pm. Next meeting is November 14 at 10:0 am.