

Maltman Memorial Library

Meeting Minutes

November 14, 2019

Board President Marilyn Engelker called the meeting to order at 10:00 am.

Open Meetings Act acknowledged.

Board member roll call taken with Mavis Reiter, Mary Harders, Marilyn Engelker, Jane Wagoner, Bev Voss, Deb Fairbanks, library director, present.

Other attendees: Ken Fairbanks

Prior Minutes approval: Mary moved and Jane seconded approval of the October minutes. 5/0 approval.

Financial Report: Reviewed the Revenue and expenditures for year-end September 2019. Mary moved and Beverly seconded approving expenses of \$10.81 supplies, \$177.39 travel expenses, \$14.25 Clipper help wanted ad, \$390.55 October book order. Approved 5/0. Expense receipts were noted by the Board members.

Audience participation: None

Suggestion Box: Written feedback on the library by Alicia Muller was read and made a part of these minutes.

Library Director's Report:

- 1) Deb hopes to hire an assistant soon. She reported on the three applications received. The Board agreed with Deb's proposed hiring choice.
- 2) The library received notice from the Kreutz Bennett Grant that we could submit the long form application for funds to assist with expansion. This form is due January 2020 with the final construction cost. Since the amount will not be available in that time frame, Deb will visit with Kreutz Bennett about our options.
- 3) Deb briefed the Board on the Meeting of the Minds Library Directors meeting held in Ord on Wed. Nov 13. The next training conference Deb attends is in the Bibliostat meeting in Ravenna. Reporting Bibliostats in February is how the library receives its state aid.
- 4) The library will be encouraging everyone to display their homemade gingerbread house at the library in Dec. No competition this year, but prize drawings will be held.
- 5) Regulations concerning advertising movies to be shown at the library, such as No school movie or Adult movie night, have become more restrictive. Flyers posted outside the library can only state that a movie will be shown and when. Patrons must call the library or visit the library's fb or website to find out what movie will be shown.
- 6) Teen Advisory board and their upcoming events were discussed, including a fun escape room activity for Mon Nov. 18. Deb has received much positive feedback with teen activities.

7) Deb discussed her appreciation for several volunteers and acts of kindness to the library. The board will send Christmas thank you cards to these individuals.

8) The circulation for October was down due to reduced hours for convention and vacation.

Building Committee Report: The next building committee meeting will be 1/28/2020 at 7 pm at Maltman Library.

New Business.

1) Discussion was held concerning hours. Upon hiring an assistant changes may occur.

2). Deb and possibly assistant/board member plan to attend training at the Kearney Public Library Dec 3 on the Makerspace cricut machine. The library will have it available for public use in December.

Next meeting: December 12, 10 am.

Mavis moved we adjourn, Jane seconded. 5/0 approval. Meeting was adjourned at 12:05 pm.